

**CITY OF HIGHLAND PARK  
BUILDING DEPARTMENT  
12050 WOODWARD AVE. HIGHLAND PARK, MI 48203  
(313) 852-0050 ext. 209**

**FOR OFFICE USE ONLY**

PERMIT #: \_\_\_\_\_

DATE ISSUED: \_\_\_\_\_

BY: \_\_\_\_\_

**PLUMBING PERMIT APPLICATION**

JOB ADDRESS: \_\_\_\_\_

OWNER'S NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

OWNER'S ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

APPLICANT: \_\_\_\_\_ PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

APPLICANT'S ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

Check here to receive Notices of Repair by  or e-mail . E-mail address: \_\_\_\_\_

**FEES & WORK DESCRIPTION:**

No. of Inspections	Type of Inspection or Fee	Fee	Cost (No. x Fee)
<b>Required</b>	Administrative Fee	\$50.00	<b>\$50.00</b>
	Water or Sewer Lead or Private Structures (ea.)	\$75.00	
	Underground Inspection	\$75.00	
	Rough Inspection	\$75.00	
	Final Inspection	\$75.00	
	Other _____	\$75.00	
	Other _____		
	<b>TOTAL FEES:</b>		

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	<u>FEES</u>	<u>PAID</u>
Permit: _____		
Registration: _____		
Investigative Fee: _____		
Other: _____		
<b>TOTAL:</b> _____		

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Code Official Approval: \_\_\_\_\_

Date approved for issue: \_\_\_\_\_

DESCRIPTION OF WORK: \_\_\_\_\_

**PLAN REVIEW:** Plan review is not required for one and two family dwellings under 3,500 square feet, alterations determined to be minor by the building official. Plans are required for all other building types and shall be prepared under the direct supervision of a **qualified** architect or engineer licensed pursuant to Act 299, of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's seal.

HAVE PLANS BEEN SUBMITTED?  YES  NO  NOT REQUIRED

**APPLICANT'S SIGNATURE:** Section 23A of the State Construction Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523A of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23A are subject to civil fines.

I HAVE READ AND UNDERSTAND THE ABOVE PROVISIONS:

\_\_\_\_\_  
APPLICANT'S SIGNATURE                      DATE                      DRIVER'S LICENSE NUMBER                      DATE OF BIRTH

FEE INFORMATION ON REVERSE SIDE

## **1.0 PLUMBING PERMIT FEE SCHEDULE**

- 1.1 All permits shall be assessed a non-refundable application fee of \$50.00.
- 1.2 The Permit Fees for any plumbing permit shall be \$75.00 per inspection. One inspection and the application fee are required on all permits. Permit renewals shall be \$30.00. Permit fees are non-refundable after work has started and non-transferable.
- 1.3 Contractor registration fee shall be \$15.00.
- 1.4 Permits for new construction shall be for the minimum number of inspections required in Section 3.
- 1.5 An investigative fee equal to the permit fee, shall be assessed if a permit was not issued prior to commencement of work.
- 1.6 A fee of \$40.00 per inspection shall be charged for the re-inspection of all failed inspections.

## **3.0 INSPECTIONS: MINIMUM NUMBER AND WHEN REQUIRED**

### **3.5 Plumbing: Single-Family Residential**

For new construction a underground, rough and final plumbing inspection shall be required.

Remodels shall require a minimum of two inspections, a rough and final. For all other types or work of this class, inspections shall be required for each visit required from the plumbing inspector.

### **3.6 Plumbing: Multiple-Family, Commercial, Industrial**

Each unit in a multiple-family structure or in a multi-tenant structure shall require a rough and a final inspection. A multiple-family structure or other multi-tenant building shall require an additional inspection for underground plumbing at the rate of one inspection per building. An additional inspection shall be required for sewer and water service.

All other commercial and industrial buildings shall be charged at the rate of one inspection for each visit required from the plumbing inspector. The inspector shall estimate the number of visits required.