

**MINUTES OF THE
REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

JUNE 3, 2019

Council convened at 7:07 p.m. with Council President Patrick presiding.

Present: Councilmember Woodard, Councilmember Lewis, Councilmember Bates and Council President Patrick (4).

Absent: Council Pro Tem McDonald (1) excused.

A quorum being present, Council was declared in session.

APPROVAL OF AGENDA

Moved by Councilmember Lewis
Supported by Councilmember Woodard

To approve the agenda with the removal of item IX from Legal, *Resolution to create a Re-Districting Commission to implement the reapportionment plan mandated by the revised 2019 Charter*. Yeas (4), Nays (0), Absent (1).

APPROVAL OF MINUTES

Moved by Councilmember Lewis
Supported by Councilmember Woodard

To approve the minutes of the Regular meeting held May 6, 2019. Yeas (4), Nays (0), Absent (1).

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Moved by Councilmember Bates
Supported by Councilmember Lewis

To approve the minutes of the Regular meeting held May 20, 2019. Yeas (4), Nays (0), Absent (1).

**PUBLIC HEARING
06-03-19 V**

The Clerk stated this was the place and time to hear comments on proposed sewer distribution improvement projects.

Moved by Councilmember Woodard
Supported by Councilmember Lewis

To open the Public Hearing. Yeas (4), Nays (0), Absent (1). Public Hearing opened at 7:49 p.m.

Director Damon Garrett gave an explanation and overview of the proposed improvement projects. Questions and/or comments were received from City Council and audience members: Myraetta Speight, Khursheed Ash-ShaFii, Marion Kramer, Charles Humphrey, Gregory Johnson, Deanna Minor, Sylvia Culberson and Temeko Manica.

Moved by Councilmember Lewis
Supported by Councilmember Bates

To close the Public Hearing. Yeas (4), Nays (0), Absent (1), Public Hearing closed at 8:40 p.m.

**CITY CLERK
06-03-18 VI**

I respectfully, request your approval of the rates of pay for all election workers and the establishment of polling places for the Municipal Primary election to be held on Tuesday, August 6, 2019 and the General Municipal election to be held on Tuesday, November 5, 2019.

Moved by Councilmember Lewis
Supported by Councilmember Woodard

BE IT RESOLVED, that all election inspectors serving for the Municipal Primary election to be held on Tuesday, August 6, 2019 and the Municipal General election to be held on November 5, 2019 shall be paid on a fee basis; and the fee to be paid for Chairperson shall be the sum of \$175.00 and the fee to be paid for Inspector shall be the sum of \$150.00 each which includes the \$10 fee for attending the training session prior to the election;

BE IT RESOLVED that the following places are hereby designated as the polling places within the City of Highland Park for each election:

<u>PRECINCT</u>	<u>POLLING LOCATION</u>	<u>ADDRESS</u>
1	Healing Spring Missionary Baptist Church	12647 Hamilton
8	Faith Tabernacle Church	16548 Hamilton
14	Ernest T. Ford Field House	10 Pitkin
15	Ernest T. Ford Field House	10 Pitkin
18	Robert B. Blackwell Municipal Complex	12050 Woodward Ave.
20	New Mt. Moriah Baptist Church	13100 Woodward Ave.
23	Downes Manor	13725 John R.

THEREFORE, BE IT RESOLVED that pay for all election inspectors and the establishment of polling places and (2) A.V. Counting Boards for all precincts for the Primary and General elections be approved. Yeas (4), Nays (0), Absent (1).

**CITY COUNCIL
06-03-19 VII**

Moved by Councilmember Lewis
Supported by Councilmember Woodard

To hold a Public Discussion on Monday, June 10, 2019 at 6:00 p.m. regarding Hamilton Avenue Improvements project. Yeas (4), Nays (0), Absent (1).

**FIRE
06-03-19 VIII**

The following resolution was submitted for approval.

**RESOLUTION TO PAY INSTRUCTORS FOR HIGHLAND PARK
FIRE DEPARTMENT TRAINING**

Moved by Councilmember Lewis
Supported by Councilmember Bates

WHEREAS, the Wayne County Training Committee provided training courses to the Highland Park Fire Department in Modern Fire Behavior and Positive Pressure Attack and Ventilation; and,

WHEREAS, the Wayne County Training Committee does not pay instructors directly; and

WHEREAS, the instructors have been approved by the State of Michigan to conduct these courses.

NOW THEREFORE, BE IT RESOLVED, that City Council approves payment to the instructors in the amount of \$14,600.00. Yeas (4), Nays (0), Absent (1).

**POLICE
06-03-19 IX**

The following resolution was submitted for approval.

RESOLUTION TO SUBSCRIBE TO AN ON-LINE EMPLOYEE SCHEDULING AND WORKFORCE MANAGEMENT SYSTEM FOR HIGHLAND PARK POLICE AND FIRE DEPARTMENTS

Moved by Councilmember Bates
Supported by Councilmember Lewis

WHEREAS, scheduling of Highland Park police and fire personnel must be in compliance with all legal and contractual requirements, including, but not limited to: seniority, overtime, employee availability, vacations, etc.; and

WHEREAS, the current scheduling system used by the Police and Fire Departments is time-consuming and inaccurate resulting in additional costs to the City; and

WHEREAS, Aladtec provides employee scheduling and workforce management solution software for police and fire employees that will address the needs of Highland Park; and

WHEREAS, the implementation of this technology will assist management in providing accurate employee scheduling and workforce management resulting in reduced costs to the City through the reduction of overtime, the minimization of supervision, reduction in errors and correct scheduling of employees; and

NOW, THEREFORE, BE IT RESOLVED by the City that it allow the Highland Park Police Department to purchase an Aladtec subscription for the amount of \$7,200 annually. Yeas (4), Nays (0), Absent (1).

**PUBLIC WORKS
06-03-19 X**

The following resolution was submitted for approval.

RESOLUTION TO ISSUE CONTRACT FOR STREET SWEEPING

Moved by Councilmember Lewis
Supported by Councilmember Bates

WHEREAS, on April 1, 2019, the Highland Park City Council approved a resolution to allow DPW to solicit quotes for street sweeping; and

WHEREAS, the City of Highland Park has 7 miles of major roadways, 46 miles of local roadways, 28 miles of alleyways and two municipal parking lots; and

WHEREAS, the appearance of the City is vital to the health, safety and well-being of the residents and the public at large; and

WHEREAS, the appearance of the City will enhance future economic development prospects and the financial recovery of the City of Highland Park; and

WHEREAS, the City received one bid as a result of an RFQ from Progressive Sweeping Contractors, Inc. (see attached); and

WHEREAS, Progressive Sweeping Contractors, Inc. 5202 Enterprise Blvd., Suite B, Toledo, OH 43612-3809 is the recommended contractor; and

NOW, THEREFORE, BE IT RESOLVED by the City of Highland Park that DPW and the City Engineering Department be allowed to issue a contract to Progressive Sweeping Contractors, Inc. in an amount not to exceed \$241,149 for year 1, \$244,767 for year 2 and \$248,445 for year 3 for street sweeping services to paid in full with Act 51 monies. This contract is subject to the availability of Act 51 monies from the State of Michigan. Yeas (3), Nays (1) Councilmember Woodard, Absent (1).

**WATER
06-03-19 XI**

A RESOLUTION TO APPROVE THE SUBMITTAL OF THE STATE REVOLVING FUND (SRF) PROJECT PLAN APPLICATION TO THE MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY (EGLE)

Moved by Councilmember Lewis
Supported by Councilmember Bates

WHEREAS, it is necessary for the City of Highland Park Water Department to implement a long-term plan for various sewer infrastructure repairs, studies, and improvements identified in the SRF Project Plan; and

WHEREAS, it is necessary for the City of Highland Park Water Department to reduce sewer infrastructure failures and repairs, while continuing to reduce and accurately measure wastewater treated by the Great Lakes Water Authority (GLWA)

WHEREAS, the City Council has received and reviewed draft and final versions of the 2020 SRF Project Plan Application; and

WHEREAS, it is the intent of the Water Department Director that, if funds are awarded by the State of Michigan for the requested amount of \$2.5 Million, these funds shall be applied to repairs, studies, and improvements identified in the 2020 SRF Project Plan Application for the City of Highland Park; and

WHEREAS, the City of Highland Park City Water Department held public hearings at the regular City Council Meetings on May 20th and June 3rd, regarding the 2020 SRF Project Plan Application; and

WHEREAS, all comments have been received from citizens at the duly advertised public

hearing and documented; and

BE IT RESOLVED, after documentation of all comments received from citizens, the Water Department Director is authorized to take all necessary actions to give this resolution effect this 3rd day of June 2019. Yeas (4), Nays (0), Absent (1).

Moved by Councilmember Woodard
Supported by Councilmember Lewis

To recess into closed session. Yeas (4), Nays (0), Absent (1). Meeting recessed at 10:05 p.m.

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Moved by Councilmember Bates
Supported by Councilmember Lewis

To reconvene Regular meeting. Yeas (3), Nays (1) Council President Patrick, Absent (1). Meeting reconvened at 10:22 p.m.

ADJOURNMENT

Moved by Councilmember Lewis
Supported by Councilmember Woodard

To adjourn the meeting, motion carried, meeting adjourned at 10:23 p.m.

CERTIFICATE

I, hereby certify that the attached is a copy of the proposed minutes of the Regular Meeting held the 3rd day of June, 2019 and that said proposed minutes are available for public inspection at the address designated on the posted public notice.



Cidia Wicker-Brown, Deputy City Clerk