

**MINUTES OF THE VIRTUAL & IN-PERSON
REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

August 7, 2023

Council convened at 7:02 p.m. with Council President Thomas presiding.

Present: Council President Thomas, Council Pro Tem Robinson, Councilwoman Manica, Councilwoman Martin, and Councilman Ash-Shafii (5).

Absent: (0).

A quorum being present, Council was declared in session.

APPROVAL OF AGENDA

Moved by Councilwoman Martin
Supported by Councilwoman Manica

To approve the agenda as presented. Yeas (4), Nays (1) Ash-Shafii, Absent (0).

APPROVAL OF MINUTES

Moved by Councilwoman Manica
Supported by Councilwoman Martin

To approve the minutes of the In-Person and Virtual Workshop meeting held July 17, 2023. Yeas (4), Nays (1) Ash-Shafii, Absent (0).

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Moved by Councilwoman Manica
Supported by Council President Thomas

To approve the minutes of the In-Person and Virtual Regular meeting held July 17, 2023. Yeas (4), Nays (1) Ash-Shafii, Absent (0).

**LEGAL
08-07-23 a**

Moved by Councilwoman Manica
Supported by Council President Thomas

To recess into Closed Session. Yeas (2) Thomas and Manica, Nays (3) Robinson, Martin and Ash-Shafii, Absent (0).

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08-07-23 b

The following ordinance was submitted for a 1st reading.

An ordinance to amend the Highland Park Administrative Code, by adding Chapter ___ to prohibit all forms of recreational marihuana establishments within the City of Highland Park.

State Law reference: Michigan Regulation and Taxation of Marihuana Act, MCL 333.27951 et seq.

NOW THEREFORE, The City of Highland Park ordains:

Section 1. Title

This ordinance shall be known and cited as the City of Highland Park Marihuana Establishments Ordinance.

Section 2. Marihuana Establishments

As permitted in section 6.1 of the Michigan Regulation and Taxation of Marijuana Act, the City hereby completely prohibits any marihuana establishments as defined in the Act from locating and operating within the boundaries of the City.

Moved by Councilwoman Manica
Supported by Council President Thomas

This shall be the first reading of the ordinance to amend the Highland Park Administrative Code. Yeas (3) Thomas, Manica and Ash-Shafii, Nays (2) Robinson and Martin, Absent (0).

ADMINISTRATION

08-07-23 Va

The following resolution was submitted for approval.

Moved by Councilwoman Manica
Supported by Council President Thomas

RESOLUTION TO RE-APPOINT ANNE ZOBEL AND JEFFREY HARRIS TO THE HISTORIC COMMISSION

WHEREAS, the City has established an Historic Commission to ensure the preservation of historically and culturally significant areas of the City; and

WHEREAS, in accordance with the Historic District Ordinance, the Commission is to consist of seven (7) residents of the City of Highland Park; and

WHEREAS, the members of the Historic Commission are appointed by the Mayor and subject to approval by City Council; and

WHEREAS, the term of appointment to the Historic Commission shall be three years, to expire on the last day of June; and

WHEREAS, ANNE ZOBEL and JEFFREY HARRIS's terms on the Historic Commission expired on June 30, 2023.

NOW, THEREFORE, BE IT RESOLVED, that the City Council approves the following re-appointments to the Historic Commission:

Anne Zobel Term ending June 30, 2026
Jeffrey Harris Term ending June 30, 2026

Yeas (2) Thomas and Manica, Nays (3) Robinson, Martin, and Ash-Shafii, Absent (0).

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08-07-23 Vb

The following resolution was submitted for approval.

**RESOLUTION REVIEWING AND APPROVING DETROIT AREA AGENCY ON AGING PROPOSED
FY2024 ANNUAL IMPLEMENTATION PLAN**

Moved by Councilman Ash-Shafii
Council Pro Tem Robinson

WHEREAS, the DAAA, Detroit Area Agency on Aging, is a non-profit organization responsible for planning, coordinating, developing, and finding services for older adults in Region 1-A, which includes the City of Highland Park, **and**,

WHEREAS, the DAAA has submitted its proposed FY 2024 plan to provide services to the senior citizens and adults with disabilities in the City, **and**,

WHEREAS, that Plan was devolved with the input of the DAAA BOARD of Directors, it's Advisory Council, and Long Range Planning Committee; including a public meeting where the public from throughout Region 1-A gave input, written and oral testimony used in preparing the proposed plan, **and**,

WHEREAS, the plan will be funded for a 1-year period based on the availability of the Federal and State funds. This plan does not request or need funding from the City of Highland Park **and**,

WHEREAS, the funding will be used to fund and enhance the delivery of service and address the needs of Wayne County residents in the 1-A Region which include Detroit, Grosse Pointe, Grosse Pointe Park, Grosse Pointe Shores, Grosse Pointe Woods, Hamtramck, Harper Woods and Highland Park Seniors, Adults with Disability and their care. This plan does not request or need funding from the City of Highland Park **and**,

NOW, THEREFORE, BE IT RESOLVED, that the City of Highland Park reviewed and approves the DAAA Proposed FY 2024 Implementation Plan as submitted without revisions. Yeas (5), Nays (0), Absent (0) with the necessary corrections.

- * Councilman Ash-Shafii left the meeting at 8:32 p.m.
- * Councilman Ash-Shafii returned at 8:35 p.m.

**COMMUNITY DEVELOPMENT
08-07-23 VIa**

The following resolution was submitted for approval.

RESOLUTION TO SUBMIT APPLICATION FOR MI-HOPE GRANT ROUND FOUR

Moved by Council Pro Tem Robinson
Supported by Councilman Ash-Shafii

WHEREAS, the State of Michigan is accepting applications for Round Four of the Michigan Housing Opportunities Promoting Energy Efficiency program (MI-HOPE) to aid communities through energy-efficient home repairs and upgrades; and

WHEREAS, the MI-HOPE program, an extension of MSHDA's Neighborhood Enhancement Program (NEP), aids communities throughout Michigan by providing funds to local governments and non-profit organizations to engage in energy-efficiency housing projects; and

WHEREAS, funds are available to help households presumed to have encountered pandemic- related hardships remain in housing units and assist with improving the health and safety of their homes; and

WHEREAS, MI-HOPE seeks to provide energy-efficiency assistance to eligible households having income equal to or less than 300% of the federal poverty level as outlined in United States Department of Treasury Guidance; and

WHEREAS, MI -HOPE assisted activities are limited to: roofs; storm doors/exterior doors; windows; modification/efficiency or replacement of heating (furnaces or boilers), cooling (full only), ventilation systems, and water heater upgrades (including on demand retrofitting); and up- to-date exterior security lighting; and

WHEREAS, the City has already applied for a funding in Round 3 and wishes to apply for Round 4; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the city approves the submission of an application for the MI-HOPE Grant Round 4. Yeas (5) Nays (0), Absent (0).

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08-07-23 VIb

The following resolution was submitted for approval.

RESOLUTION TO USE TITLE CHECK, LLC AUCTION SERVICES TO SELL CITY OWNED PROPERTIES

Moved by Councilwoman Manica
Supported by Councilwoman Martin

WHEREAS, Section 3-3of the City Charter provides for the sale of City-owned properties; and Section 3-6 of the City Charter states, "Quarterly, the City shall auction residential homes the City has come to own," and

WHEREAS, the City of Highland Park holds in its inventory a surplus of City-owned properties that are not producing a taxable, habitable, and general benefit to the City and its residents; and

WHEREAS, it is the goal of the City to decrease the number of City-owned properties and return them to productive use; and

WHEREAS, Title Check, LLC., offers contracts for both live and on-line auctions; and

WHEREAS, the City desires to utilize Title Check, LLC., auction services to sell City- owned properties: and

WHEREAS, there is no cost to Highland Park, there is a 10% charge to the buyer as administrative fee, which is then paid to the auction company for their services; and

NOW THEREFORE, that the City approves the use of Title Check, LLC., auction services to sell City-owned properties. Yeas (3), Thomas, Manica and Martin, Nays (2) Robinson and Ash-Shafii, Absent (0).

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08-07-23 VIc

The following resolution was submitted for approval.

RESOLUTION TO SELL THE VACANT RESIDENTIAL ADJACENT LOT AT 55 AVALON TO THE ADJACENT PROPERTY OWNER AT 51 AVALON

Moved by Councilwoman Manica
Supported by Councilwoman Martin

To table the above item to the August 21, 2023, meeting. Yeas (4), Nays (1) Ash-Shafii, Absent (0).

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08-07-23 VIId

The following resolution was submitted for approval.

RESOLUTION TO SELL THE VACANT RESIDENTIAL ADJACENT LOT AT 44 CANDLER TO THE ADJACENT PROPERTY OWNER AT 40 CANDLER

Moved by Council Pro Tem Robinson
Supported by Council President Thomas

WHEREAS, The city of Highland Park holds in its inventory a surplus of City- owned parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

WHEREAS, it is the goal of the City to decrease the number of city-owned parcels and return them to productive use; and

WHEREAS, the City of Highland Park is the owner of the vacant adjacent lot at 44 Candler, (vacant lot adjacent to resident's home); and

WHEREAS, all fees have been previously paid, and required clearances obtained from the Water Department, Treasurer, City Engineer, CED and Legal Departments are signed off and ready to purchase; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council approves the sale of the vacant lot located in Highland Park, MI at the cost of \$500.00. Yeas (4), Nays (1) Manica, Absent (0).

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08-07-23 VIe

The following resolution was submitted for approval.

RESOLUTION TO SELL THE VACANT RESIDENTIAL ADJACENT LOT AT 229 FORD TO THE ADJACENT PROPERTY OWNER AT 237 FORD

Moved by Councilman Ash-Shafii
Supported by Council Pro Tem Robinson

WHEREAS, The city of Highland Park holds in its inventory a surplus of City- owned parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

WHEREAS, it is the goal of the City to decrease the number of city-owned parcels and return them to productive use; and

WHEREAS, the City of Highland Park is the owner of the vacant adjacent lot 229 Ford, (vacant lot adjacent to resident's home); and

WHEREAS, all fees have been previously paid, and required clearances obtained from the Water Department, Treasurer, City Engineer, CED and Legal Departments are signed off and ready to purchase; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council approves the sale of the vacant lot located in Highland Park, MI at the cost of \$500.00. Yeas (5), Nays (0), Absent (0).

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08-07-23 VI f

The following resolution was submitted for approval.

RESOLUTION TO SELL THE VACANT RESIDENTIAL ADJACENT LOT AT 122 RICHTON TO THE ADJACENT PROPERTY OWNER AT 118 RICHTON

Moved by Council Pro Tem Robinson
Supported by Councilman Ash-Shafii

WHEREAS, The city of Highland Park holds in its inventory a surplus of City- owned parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

WHEREAS, it is the goal of the City to decrease the number of city-owned parcels and return them to productive use; and

WHEREAS, the City of Highland Park is the owner of the vacant adjacent lot at 122 Richton, (vacant lot adjacent to resident's home); and

WHEREAS, all fees have been previously paid, and required clearances obtained from the Water Department, Treasurer, City Engineer, CED and Legal Departments are signed off and ready to purchase; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council approves the sale of the vacant lot located in Highland Park, MI at the cost of \$500.00. Yeas (5), Nays (0), Absent (0).

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08-07-23 VI g

The following resolution was submitted for approval.

RESOLUTION TO SELL THE VACANT RESIDENTIAL ADJACENT LOT AT 190 TUXEDO TO THE ADJACENT PROPERTY OWNER AT 196 TUXEDO

Moved by Councilman Ash-Shafii
Supported by Council Pro Tem Robinson

WHEREAS, The city of Highland Park holds in its inventory a surplus of City- owned parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

WHEREAS, it is the goal of the City to decrease the number of city-owned parcels and return them to productive use; and

WHEREAS, the City of Highland Park is the owner of the vacant adjacent lot 190 Tuxedo, (vacant lot adjacent to resident's home); and

WHEREAS, all fees have been previously paid, and required clearances obtained from the Water Department, Treasurer, City Engineer, CED and Legal Departments are signed off and ready to purchase; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council approves the sale of the vacant lot located in Highland Park, MI at the cost of \$500.00. Yeas (5), Nays (0), Absent (0).

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08-07-23 VIh

The following resolution was submitted for approval.

RESOLUTION TO SELL THE VACANT RESIDENTIAL ADJACENT LOT AT 49 WINONA TO THE ADJACENT PROPERTY OWNER AT 45 WINONA

Moved by Council Pro Tem Robinson
Supported by Councilman Ash-Shafii

WHEREAS, The city of Highland Park holds in its inventory a surplus of City- owned parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

WHEREAS, it is the goal of the City to decrease the number of city-owned parcels and return them to productive use; and

WHEREAS, the City of Highland Park is the owner of the vacant adjacent lot at 49 Winona, (vacant lot adjacent to resident's home); and

WHEREAS, all fees have been previously paid, and required clearances obtained from the Water Department, Treasurer, City Engineer, CED and Legal Departments are signed off and ready to purchase; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council approves the sale of the vacant lot located in Highland Park, MI at the cost of \$500.00. Yeas (5), Nays (0), Absent (0).

**FINANCE
08-07-23 VII**

The following resolution was submitted for approval.

RESOLUTION TO ACCEPT THE PROTECTING MICHIGAN PENSION GRANT FROM THE STATE OF MICHIGAN IN THE AMOUNT OF \$19,833,186

Moved by Councilman Ash-Shafii
Supported by Council Pro Tem Robinson

WHEREAS, the City of Highland Park General Employees Retirement Plan, the Policemen and Firemen Retirement System, and the Public Safety Retirement Plan are single-employer defined benefit pension plans, and

WHEREAS, the three defined benefit pension plans noted above are less than 60% funded, and

WHEREAS, the City Council on June 6, 2023, authorized city administration to apply for a grant from the State of Michigan to get the pension plans funded to 60 percent, and

WHEREAS, city administration applied for the pension grant and was notified by the State of Michigan on July 28, 2023, that the city has been award 100% of the funds allowable under the grant,

BE IT FINALLY RESOLVED that the Highland Park City Council hereby accepts the Protecting Michigan Pension Grant in the amount of \$19,833,186 with the funds being directly deposited by the State of Michigan in the respective pension systems. Yeas (5), Nays (0), Absent (0).

**POLICE
08-07-23 VIII**

RESOLUTION TO ENTER INTO CLEMIS MEMBERSHIP

Moved by Councilman Ash-Shafii
Supported by Councilwoman Manica

WHEREAS, the mission of the Highland Park Police Department is to maintain order, preserve human life and protect property within our community; and

WHEREAS, the Highland Park Police Department and 30 District Court wishes to join CLEMIS, a statewide criminal justice management system; and

WHEREAS, CLEMIS is managed by Oakland County government and operates with the input of numerous law enforcement agencies and adheres to state and federal compliance and recognized best practices; and

WHEREAS, the City of Highland Park received a proposed intergovernmental contract from Oakland County along with pricing for joining the CLEMIS program; and

WHEREAS, that contract was drafted by Oakland County and reviewed and approved by Highland Park's legal department for council's review and approval; and

WHEREAS, the CLEMIS membership is a reduction of current budgeted software recurring annual costs; and

NOW, THEREFORE, BE IT RESOLVED NOW, THEREFORE, BE IT RESOLVED the City approves the agreement, membership, and costs for CLEMIS. Yeas (4), Nays (1) Ash-Shafii, Absent (0).

**WATER
08-07-23 IXa**

The following resolution was submitted for approval.

**A RESOLUTION FOR THE ACCEPTANCE OF THE 2023 STATE HIGH WATER
INFRASTRUCTURE GRANT PROGRAM TO THE STATE OF MICHIGAN DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY (EGLE) BY THE CITY OF HIGHLAND PARK
WATER AND ENGINEERING DEPARTMENTS**

Moved by Councilman Ash-Shafii
Supported by Councilwoman Martin

WHEREAS, the City of Highland Park is currently in litigation regarding the total volume of sewerage being transported for treatment to the Great Lakes Water Authority (GLWA); and

WHEREAS, the City of Highland Park objective is to gradually reduce the amount of sewerage being transported for treatment to the GLWA; and

WHEREAS, this grant program will provide infrastructure and planning grants that directly address the impacts and vulnerabilities presented by severe weather events, with a focus on projects that address flooding, coastline erosion, urban heat, and storm water management; and

WHEREAS, to meet the eligible activities, the Water and Engineering Departments will develop feasibility studies or engineering plans for nature-based and green infrastructure projects that address climate and storm resiliency on city owned right-of-way or parcels; and

WHEREAS, to meet some of the eligible activities, the Water and Engineering Departments, in coordination with the Department of Public Works and Parks and Recreation, will potentially use this for additional tree planting projects and/or separating stormwater and sewer lines, focusing in areas of repeated basement flooding; and

WHEREAS, to meet some of the eligible activities, the Water and Engineering Departments will consider possible relocation and protection of critical infrastructure (e.g., roads, sewer, water line) using nature based and climate resilient principles; and

WHEREAS, the Water and Engineering Departments shall utilize grant funds to update the current stormwater management standards within the current Engineering Standards Manual and produce a feasibility study that will result in a reduction with non-point source stormwater pollution throughout the city; and

BE IT RESOLVED, the City of Highland Park City Council approves the acceptance of the 2023 State High Water Infrastructure Grant Program for a total of \$1,500,000 to the State of Michigan Department of Environment, Great Lakes, and Energy (EGLE). Yeas (5), Nays (0), Absent (0).

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08-07-23 IXb

The following resolution was submitted for approval.

A RESOLUTION FOR THE ACCEPTANCE OF THE 2023 AMERICAN RESCUE PLAN – STATE REVOLVING FUND GRANT PROGRAM TO THE STATE OF MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY (EGLE) BY THE CITY OF HIGHLAND PARK WATER DEPARTMENT

Moved by Councilman Ash-Shafii
Supported by Councilwoman Manica

WHEREAS, it is necessary for the City of Highland Park Water Department to address water main improvements identified in the 2016 MDEQ (EGLE) Violations Notice and Administrative Consent Order; and

WHEREAS, the City of Highland Park previously received a Significant Deficiency Violation Notice from EGLE on April 11, 2016 regarding the existing water infrastructure; and

WHEREAS, the City of Highland Park previously received a Lead and Copper Monitoring – Action Level (AL) Exceedance letter from EGLE on July 12, 2019 regarding the community water supply’s 90th percentile value exceeding the action level for lead during the most recent round of lead and copper monitoring between June and September 2019; and

WHEREAS, as a result of exceeding the lead Action Level (AL) the City of Highland Park is required under the administrative rules promulgated under the Michigan Safe Drinking Water Act, 1976 PA 399, as amended (Act 399) to meet additional requirements including water quality parameter monitoring, source water monitoring, corrosion control treatment, and public education, as well as being mandated to replace a higher percentage of lead service lines; and

WHEREAS, the City Council has reviewed and approved the FY2020-24 DWRP Project Plan Application as submitted to EGLE, of which the 2023 project is portion of the scope; and

WHEREAS, it is the intent of the Water Department Director that when funds are awarded by the State of Michigan Department of Treasury to begin construction in October of 2023; and

BE IT RESOLVED, the City of Highland Park City Council approves the acceptance of the 2023 AMERICAN RESCUE PLAN – STATE REVOLVING FUND GRANT PROGRAM for a total of \$10,105,000 from the State of Michigan Department of Environment, Great Lakes, and Energy (EGLE). Yeas (5), Nays (0), Absent (0).

* Councilman Ash-Shafii left the meeting.

ADJOURNMENT

Moved by Councilwoman Manica
Supported by Councilwoman Martin

To adjourn the meeting, motion carried, meeting adjourned at 9:40 p.m.

CERTIFICATE

I hereby certify that the attached is a copy of the proposed minutes of the In-Person and Virtual Regular Meeting held the 7th day of August 2023 and that said minutes are available for public inspection at the address designated on the posted public notice.

A handwritten signature in blue ink, appearing to read 'Cidia Wicker-Brown', with a stylized flourish at the end.

Cidia Wicker-Brown, Deputy City Clerk