

**MINUTES OF THE VIRTUAL & IN-PERSON
REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

MARCH 20, 2023

Council convened at 7:00 p.m. with Council President Thomas presiding.

Present: Council Pro Tem Robinson, Councilwoman Manica, Councilwoman Martin, Councilman Ash-Shafii, and Council President Thomas (5).

Absent: (0).

A quorum being present, Council was declared in session.

APPROVAL OF AGENDA

Moved by Councilwoman Manica
Supported by Councilwoman Martin

To approve the agenda as submitted. Yeas (5), Nays (0), Absent (0).

APPROVAL OF MINUTES

Moved by Councilwoman Manica
Supported by Councilwoman Martin

To approve the minutes of the In-Person and Virtual Regular meeting held March 6, 2023. Yeas (5), Nays (0), Absent (0).

**ORDINANCE 1ST READING
03-20-23 V**

The following ordinance was submitted for a 1st read.

**AN ORDINANCE TO AMEND THE HIGHLAND PARK ADMINISTRATIVE CODE
SECTION 608**

SECTION 608 ANIMAL ORDINANCE

608.01 KEEPING ANIMALS IN THE CITY.

No person shall keep any cattle, sheep, goats, hogs, chickens, or pigeons in the City, except

with the permission of Council upon a proper showing that the keeping of the same will not create a nuisance. Permission so given shall be revocable at the will of Council.

608.02 KILLING ANIMALS.

No person, except the duly constituted authorities of the City, shall kill any cattle, sheep, hogs, or other animals in the City without first obtaining permission to do so from Council.

608.03 DISPOSITION OF DEAD ANIMALS.

When an animal dies within the City, the owner or the person in possession of such animal shall, within twelve hours thereafter, cause the same to be removed from the City or disposed of in a manner approved by State Law.

The Chief of Police shall report to Council any violation of Section 608.01, 608.02, or 608.03.

608.04 ADEQUATE CARE.

No person having charge or custody of any animal, bird, or fowl either as owner or otherwise shall fail to provide sufficient food, water, shelter, sanitary conditions, and medical attention in order to maintain an animal in a state of good health.

608.05 CRUELTY TO ANIMALS.

No person having the charge or custody of any animal, bird, or fowl, either as owner or otherwise, shall abandon, neglect, or intentionally deprive of necessary sustenance, place in a life-threatening situation, torture, torment, cruelly beat, mutilate, or cruelly kill such animal, bird, or fowl, or inflict upon any such animal, bird, or fowl unnecessary cruelty.

608.06 NUMBER OF DOGS LIMITED.

No person shall own, harbor, or keep more than three dogs over four months of age at any one time in a residential building, a garage, a residential building and garage, or in any other building, or on a residential, business, or other lot, in the City, whether or not the dogs have been licensed as provided in this chapter. If a residential building contains more than one dwelling unit, no person shall own, harbor, or keep more than three dogs over four months of age in such dwelling unit.

This section does not apply to a veterinary hospital, an established commercial pet shop, or any other institution that might be carrying on experiments with dogs in the interest of public health or any other proper use to which live dogs might be put for experimental purposes.

608.07 LICENSING OF DOGS.

(a) Required. No person shall own, harbor, or keep a dog four months of age or over in the City without first having obtained a license from the City Clerk, as provided in this section.

(b) License Application; Issuance; Fees; Rabies Vaccination. Upon application made to the City Clerk, giving the full name and residence of the applicant, and upon furnishing a certificate to the Clerk that the dog to be licensed has been vaccinated with a vaccine licensed by the United States Department of Agriculture and signed by an accredited veterinarian, the expiration of which is not earlier than December 31 of the year for which the license is to be issued, the Clerk shall issue to such applicant a license, together with a tag of white metal which tag shall contain the number of the license duly stamped or engraved thereon and the year when issued together with the words "Dog License, Highland Park, Michigan" and the word "Vaccinated." However, before the Clerk delivers such license and tag as above provided, the applicant therefore shall pay the City Treasurer twenty-five dollars (\$25.00) for each dog.

(c) Such license shall entitle the applicant to keep or harbor the dog for the term commencing from the date of such license and terminating on the December 31 following, except as provided in subsection (a) hereof. The shape and style of the tag shall be changed each year on January 1. A license issued under this section shall expire on the December 31 following its issuance. The Clerk shall replace any lost tag for a charge of fifteen dollars (\$15.00). Before issuing a license, the Clerk shall inquire of the applicant if the dog has been immunized against rabies. If the dog has been immunized against rabies, the Clerk shall require the applicant to produce a certificate from a veterinarian. Such certificate shall be filed with the Clerk.

(d) Collars; Duplicate Tags; Misuse of Tags. Each person who owns, possesses, or harbors a dog six months of age or over shall provide the same with a substantial collar of durable material to which shall be securely attached the license tag required in this section. Duplicate tags, in case of loss, may be issued by the City Clerk at the expense of the applicant upon the filing of an affidavit of loss by the applicant. No tag shall be used on the collar of a dog other than that provided for in this section, and no person shall remove the collar or tag from a dog without the consent of the owner or of the party to whom the license is issued.

(e) No person shall put a vaccination tag on the collar of a dog that has not been immunized against rabies.

(f) Late fee; the applicant shall pay the City Treasurer fifty dollars (\$50.00) for each dog for licenses obtained after February 1 of each year (not applicable to new residents or new pets if obtained within 30 days of moving or acquiring the pet).

(g) Licensing Exemptions. The following dogs are exempt from the licensing requirements of this Section:

(1) Guide / service dogs with photographic identification indicating they were trained by a qualified organization for the purpose of doing work or performing tasks for the benefit of an individual with a disability, including, but not limited to guiding individuals with impaired vision.

(2) Law enforcement dogs trained to aid the police and in the possession of law enforcement.

(3) Dogs housed in animal shelter or animal control facilities.

(4) Dogs temporarily kept in veterinarian offices.

(5) Dogs temporarily kept in pet shops properly licensed to do business in the City.

608.08 DOGS RUNNING AT LARGE.

(a) No person harboring or keeping a dog, or having the custody or control of a dog, shall suffer the same to run at large at any time in the City. No person shall permit a dog, whether or not such dog is under leash, to run upon the private property of another and/or commit any nuisance thereon and/or do any damage thereto. A dog shall be deemed to be running at large under this section when it is not upon the premises where it is being harbored or kept and is neither under leash nor securely confined.

(b) No dog shall be permitted on a public highway or other public place, or upon premises other than where it is being harbored or kept, unless such dog has been immunized against rabies subsequent to the April 15 next preceding.

608.09 UNCONTROLLED DOGS; BARKING AND HOWLING; DANGEROUS DOG

(a) No person shall harbor or keep a dog which, by loud, frequent, or habitual barking, yelping, or howling, causes serious annoyance to the neighborhood and people passing to and from upon the streets.

(b) No person shall harbor or keep an uncontrolled dog. A dog that, without provocation, rushes or growls at, attempts to bite, or bites a person is hereby declared to be an uncontrolled dog.

(c) Every person owning, keeping, or harboring a dog that has been attacked or bitten by another dog or animal known to be afflicted with or having the symptoms of rabies, or which has bitten a person or other animal, or which has or is suspected to have contracted rabies, shall immediately notify the Chief of Police or the Animal Control Officer. Upon the demand of either such officer, such person shall immediately produce and surrender such dog to be held for observation at the dog pound for a period of ten (10) days, provided that in the discretion of such officer, such dog may be quarantined for a like period of time on the premises of the person who is keeping or harboring such dog.

(d) No person shall suffer or allow a dog that has been quarantined to be on the streets of the City or away from such premises. It is unlawful for any person to refuse to quarantine or permit the quarantine of an animal when and as required.

(e) If at the end of ten (10) days such dog has not developed rabies, it shall be released from the dog pound or the quarantine. If the dog has developed rabies within such period of time, it shall be destroyed either by the Michigan Humane Society.

(f) Whenever a dog is brought to the pound or is quarantined a second time for having bitten a person, cat, or dog, such dog shall be destroyed after having been held a sufficient time to

meet the requirements State law.

(g) A person allowing a dog habitually to remain and be lodged or fed in his or her house, store, building, enclosure, or premises shall be construed as harboring or keeping the same within the meaning of this section.

(h) A person shall not harbor or keep a dangerous dog. A dangerous dog is one that:

(1) mauls or kills a person or otherwise has inflicted serious bodily injury upon a person or animal without provocation;

(2) has inflicted two or more bites upon one person or animal causing serious injury to the person or animal;

(3) has inflicted one or more bites upon two or more persons or animals causing serious injury to the persons or animals; or

(4) any dog owned or harbored primarily or in part for the purpose of dog fighting, or any dog trained for dog fighting.

(i) EXEMPTIONS: A dangerous animal does not include any of the following:

(1) an animal that bites or attacks a person who is knowingly trespassing on the property of the animal's owner;

(2) an animal that bites or attacks a person who provokes or torments the animal; or

(3) an animal that is responding in a manner that an ordinary and reasonable person would conclude was designed to protect a person if that person is engaged in lawful activity or is the subject of an assault;

(4) dogs owned and controlled by local, State, and federal law enforcement agencies which are used in law enforcement or related activities;

(5) dogs that are kept for breeding, sale, sporting, boarding, or training purposes with the proper business license and in accordance with the requirements of this Ordinance and the Laws of the State of Michigan.

608.10 ANIMAL CONTROL SHELTER.

Any animal in which shall be impounded that may be found running at large, harbored, or owned contrary to this chapter shall be turned over to the Michigan Humane Society or Animal Control Shelter.

608.11 IMPOUNDING OF DOGS.

(a) A resident of the City of the age of eighteen years or older or the Animal Control

Officer, a Police Officer, or another person so appointed for that purpose may promptly seize, take up, and place or cause to be placed, in the Animal Control Shelter a dog that may be found running at large, harbored, or owned in the City contrary to this chapter. The Chief of Police shall keep record of each dog so delivered to the Animal Control Shelter, describing the same, and stating the hour and date of such delivery. Such person, upon presenting such receipt to the City Treasurer, shall be entitled to receive the sum of fifteen dollars (\$15.00).

(b) No person shall refuse to deliver up to a Police Officer, or other officer so designated to enforce this section, a dog kept or harbored in violation of this chapter.

608.12 RELEASE OF IMPOUNDED DOGS; UNCLAIMED DOGS;
DISPOSITION.

(a) No licensed dog shall be released from the Animal Control Shelter except upon complying with demand the same pays to the City Treasurer a shelter fee of fifteen dollars (\$15.00), and no unlicensed dog shall be released from the shelter unless the owner or person entitled to demand the same first secures a license for such dog and pays to the City Treasurer a shelter fee of twenty dollars (\$20.00).

(b) The fee shall double for each subsequent time such dog is so impounded. a fee of one hundred twenty dollars (\$120.00) shall be paid before a dog shall be released from quarantine. A non- immunized dog shall not be released from the Animal Control Shelter unless the owner or person entitled to demand the same pays for immunization shots.

(c) However, if the owner or person entitled to claim a dog which has been impounded denies, under oath, that such dog was running at large in the City at the time the same was seized under Section 608.11(a), then such dog shall be released without the payment of the fee provided for in this section. In such case it shall there upon be the duty of the officer having knowledge of the facts to forthwith immediately make complaint in a court of competent jurisdiction charging the person keeping or harboring such dog with the violation of this chapter for which such dog was impounded.

(d) The Chief of Police shall monthly file with the City Council a report showing the number of dogs impounded during the month, together with descriptions and dispositions of the same.

(e) A dog not claimed and released shall be destroyed, provided, however, that a dog shall not be destroyed within five (5) days after its acquisition. If the dog has a collar, license, or other evidence of ownership, the operator of the Animal Control Shelter shall notify the owner in writing, and disposition of the animal shall not be made within seven (7) days from the date of mailing the notice. Each operator of the Animal Control Shelter shall maintain a record on each identifiable dog acquired, indicating a basic description of the animal, the date it was acquired, and under what circumstances. The record shall also indicate the date of the notice sent to the owner of an animal and the subsequent disposition thereof. This subsection does not apply to animals which are sick or injured to the extent that the holding period would cause undue suffering, or to animals whose owners request immediate disposal.

(f) The City shall make provision for the sale, burying, carrying away, or other disposal of the bodies of all dogs that have been destroyed.

608.13 EVIDENCE OF OWNERSHIP OF DOG.

In all prosecutions for a violation of any of the provisions of this chapter, the records in the City Clerk's office showing the name of the person to whom a dog license was issued, and the tag number shall be prima-facie evidence of the ownership of a dog wearing a tag with a similar number.

608.14 LIABILITY FOR DAMAGE BY DOG.

Every owner of a dog shall be liable for damages for any and all injuries to persons or property that may be caused by such dog on a public highway or public place, such damages to be determined and collected in appropriate legal proceedings therefor, in which proceedings a failure or refusal by such owner to comply with this chapter shall constitute prima-facie evidence of negligence.

608.15 CATS.

(a) Definitions. As used in this section, unless the context otherwise indicates:

(1) "Cat" means a carnivorous quadruped belonging to the feline family held as a domesticated cat. "Abandoned cat" means a cat found running at large, wearing no collar, tag, or other evidence of ownership, the ownership of which the Police Department is unable to ascertain after diligent inquiry about the immediate neighborhood in which the cat is found.

(2) "Humane Officer" means the official in charge of the Animal Shelter and includes an authorized agent or employee of such facility.

(3) "Police Department" means the Police Department of the City, including the Animal Control Officer, the Impound Officer, and their legally authorized assistants and employees.

(b) Number Limited; Exceptions. No person shall own, possess, shelter, keep, or harbor more than three (3) cats over six (6) months of age at any one time in a residential building, in a garage, in a residential building and garage, in a business building, or any other building, or on a residential, business, or other lot in the City. This subsection does not apply to cats that are being kept by a veterinarian, in a veterinary hospital, by an established commercial pet shop, or by any other institution in the City that might be carrying on experiments with cats in the interest of public health, or for any other proper use to which live cats might be put for experimental purposes.

(c) Inspections. No person shall refuse to show or exhibit, at any reasonable time, a cat which he or she is harboring, sheltering, or keeping in his or her possession or custody to any duly authorized member of the Police Department or the Michigan Humane Society.

(d) Nuisance Prohibited; Impoundment; Destruction. No person shall own, possess, shelter, keep, harbor, or maintain a cat under such conditions or in such a manner as to create a nuisance by way of noise, odor, menace to health, or otherwise. The Police Department shall impound, or, if unable to apprehend the same, may destroy, a sick, diseased, or abandoned cat which is running at large and creating a nuisance by way of noise, odor, menace to health, or otherwise.

608.16 AUTHORITY OF ANIMAL CONTROL OFFICERS

(a) Animal Control Officers are authorized to enforce the provisions of this chapter concerning all animals within the City, including the care, control, regulation, disposition of such animals, and work with the Michigan Humane Society or Animal Control Facility.

(b) The City shall designate Animal Control Officers to enforce the provisions of this chapter, or any rule or regulation promulgated thereto, including issuing and serving appearance tickets, citations, complaints, or other written notices to persons for violations of any of the provisions of this chapter.

(c) Animal Control Officers who are designated to enforce the provisions of this chapter shall have the right of entry, upon probable cause of a violation of this chapter, onto any premises, residence, or real property within the City for the purpose of capturing, collecting, or restraining any animal. Further, such officers shall have the right of entry, upon probable cause, to any premises, residence, or real property for the purpose of examining any animal suspected of having rabies, having been exposed to rabies, or having attacked or bitten a person or any animal.

(d) It shall be unlawful for any person to knowingly and willfully interfere with, hinder, resist, or obstruct an Animal Control Officer, Police Officer, or any authorized agent or City employee, in the lawful performance of their duties as delineated in this chapter.

(e) It shall be unlawful for any unauthorized person to knowingly and willfully release, remove, or attempt to release or remove, any animal in the care or custody of an Animal Control Officer, including any animal located within the pound, or any vehicle or device used by Animal Control Officers to transport or restrain any animal.

(f) It shall be unlawful for any person to knowingly and willfully make a false statement, or to fail to reveal any fact, concerning any information required to be disclosed or otherwise provided to the City under any provision of this chapter.

(g) It shall be unlawful for any person to knowingly and willfully burn, deface, destroy, tear down, or otherwise damage, or attempt to burn, deface, destroy, tear down, or otherwise damage, any equipment, enclosure, or impoundment facility of Animal Control Officers.

608.17 ANIMALS DECLARED PUBLIC NUISANCE; ABATEMENT; ANIMAL WASTE; RESPONSIBILITY FOR REMOVAL OF WASTE.

(a) Any animal which:

(1) Is unclaimed by its owner after being picked up by, or delivered to the care and control of, the Animal Control Officer, or a stray animal; or

(2) Bites a person; or

(3) Unreasonably disturbs or annoys the quiet, comfort, and repose of persons in the vicinity by loud, frequent, habitual, or repeated barking, howling or yelping; or

(4) Defecates, digs, or urinates upon any building, lawn, plant, shrub, tree, or any other public or private property, other than the property of the owner, may be declared to be a public nuisance, and subject to capture and abatement by the Animal Control Officer or by the Police Department, or by any other authorized governmental agency, in accordance with the provisions of the Michigan dog law of 1919, being MCL 287.261, et seq., or this chapter and the rules and regulations of the Police Department.

(b) It shall be unlawful for any owner of any animal declared to be a public nuisance to fail to immediately take any available and reasonable measures to abate such a public nuisance upon the oral or written notification of the owner of the animal by any person authorized to enforce the provisions of this chapter.

(c) Where any animal has defecated upon any building, lawn, plant, shrub, tree, or any other public or private property, other than the property of the owner, and the owner of the animal upon notice immediately and properly removes all feces deposited by such animal and disposes of same in a sanitary manner, the public nuisance condition shall be considered abated and not a violation of this section; provided, that it shall be lawful for a blind or disabled person with a guide or paws dog to fail to promptly and properly collect and dispose of any animal waste or excrement on any public or private property.

608.18 DESTRUCTION AND REMOVAL.

(a) Upon a sworn complaint that a dangerous animal is currently being illegally possessed or maintained in the City, the District Court, or District Court Magistrate, shall issue a summons to the owner ordering the owner to appear to show cause why the animal should not be destroyed or removed from the City.

(b) Upon the filing of a sworn complaint as provided herein, the Court or Magistrate may order the owner or possessor to immediately turn the animal over to the Animal Control Officer; or

(c) An incorporated humane society to be retained by them, at the owner's expense, until a hearing is held and a decision is made for the disposition of the animal.

(d) After a hearing, the Court or Magistrate shall issue its findings and opinion as to whether the animal is subject to destruction or removal under this section. If so, the Court shall order the destruction of the animal at the expense of the owner or, in the alternative, at the court's

discretion, order the animal removed from the City under terms and conditions which ensure such removal.

(e) Dangerous animals are subject to immediate seizure or pickup under this section and shall be subjected to destruction at the owner's expense or, in the alternative, removed from the City under terms and conditions which ensure such removal.

608.19 TETHERING OF DOGS.

Definition. "Tethering" means the practice of securing a dog to a stationary object by means of a metal chain or coated steel cable for keeping a dog restrained. Tethering does not mean walking a dog on a leash or for temporary grooming or other professional service.

It shall be unlawful for a person to:

Tether a dog on a tether made of anything but a coated steel cable; or

Tether a dog if the tether is not at least three times the length of the dog as measured from the tip of its nose to the end of its tail; or

Use a tether or any assembly or attachments thereto to tether a dog that shall weigh more than ten percent (10%) of the animal's body weight or, due to weight, inhibit the free movement of the animal within the area tethered; or

Tether a dog on anything except a buckle-type collar or harness or tethering on a choke chain or around the dog's neck or tethered to training collars such as choke or pinch-style collars or in such a manner as to cause injury, strangulation, or entanglement of the dog on fences, trees, or other manmade or natural obstacles; or

Tether a dog without access to shade when sunlight is likely to cause overheating or appropriate shelter to provide insulation and protection against cold and dampness when the atmospheric temperature falls below 40 degrees Fahrenheit or to tether a dog without securing its food and water supply so that it cannot be tipped over by the tether; or

Tether a dog in an open area where it can be teased by persons or an open area that does not provide the dog protection from attack by other animals; or

Tether a dog in an area where bare earth is present and no steps have been taken to prevent the surface from becoming wet and muddy in the event of precipitation; or

Tether a dog less than four months of age; or

Tether more than one dog to a single tether; or

Tether a dog to a stationary object which would allow a dog to come within five (5) feet of any property line; or

Tether a dog without a swivel attached and/or equipped on both ends.

A police officer or Animal Control Officer or his/her designee may in his/her discretion order a more restrictive tethering requirement if circumstances require and it is not detrimental to the health, safety, or welfare of the dog.

608.20 VICIOUS DOG.

(a) Generally, any owner of a vicious dog shall be jointly and severally responsible with other owners of such dog for compliance with the requirements of this section.

(b) Definition. Vicious dog means: a dog that poses a threat to public safety as demonstrated by any of the following behaviors:

- (1) Causing an injury to a person or domestic animal that is less severe than a serious injury;
or
- (2) Without provocation, chasing or menacing a person or domestic animal in an aggressive manner;
- (3) Any dog which attacks, attempts to attack, or which by its actions gives indication that it is liable to attack a human being or other domestic animal.

(c) No person shall own, possess, keep, harbor, or have custody of a potentially vicious dog except in compliance with all of the following requirements:

- (1) A vicious dog shall not be permitted to remain in the City unless it is properly registered as a vicious dog provided in this chapter and as otherwise required by law or ordinance.
- (2) Except under the circumstances otherwise specifically permitted by this chapter, a vicious dog shall at all times be maintained inside a proper enclosure.
- (3) Sign. The premises where a vicious dog is kept shall be posted with a clearly visible sign warning that there is an animal on the premises that is vicious to human beings, such sign shall also include a symbol sufficient to convey without words the message that there is a dog on the premises that presents a potential danger to human beings.
- (4) Reporting Requirement. All owners, keepers or harborers of vicious dogs must notify the City Clerk's Office within one (1) business day of the occurrence of any one of the following events: (A) The dog(s) have escaped; (B) The dog(s) have attacked a human being or other animal; (C) The dog(s) have been sold, given or transferred permanently to another person or address within the City; (D) The dog(s) have died; (E) There has been a birth of an offspring of the dog(s); or (F) The dog(s) are permanently leaving the City of Highland Park.
- (5) Micro-Chip. Have the dog micro-chipped within 30 days in such a manner as to enable the dog to be readily identified.

608.21 DOGS AND CATS IN MOTOR VEHICLES.

(a) Unattended dogs or cats. A person may not leave a dog or a cat unattended in a standing or parked motor vehicle in a manner that endangers the dog's or cat's health or safety.

(b) Removal of dogs or cats. A peace officer, a humane agent, a dog warden, or a volunteer or professional member of a fire or rescue department of a political subdivision may use reasonable force to enter a motor vehicle and remove a dog or cat which has been left in the vehicle in violation of subdivision (a). A person removing a dog or a cat under this subdivision shall use reasonable means to contact the owner of the dog or cat to arrange for its return home. If the person is unable to contact the owner, the person may take the dog or cat to an animal shelter.

608.22 SEVERABILITY.

Should any section, clause, or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance, or any part thereof other than the part so declared to be invalid.

608.23 APPLICABILITY.

All ordinances or parts of ordinances in conflict with any of the provisions of this ordinance are hereby repealed.

608.24 EFFECTIVE DATE.

This ordinance shall take effect fifteen (15) days after the date of enactment, in accordance with the provisions of Section 6-2(b) of the City Charter.

608.99 PENALTIES AND SANCTIONS.

A person who violates any section of this Ordinance shall be guilty of a misdemeanor punishable by up to a \$500 fine or 90 days in jail, or both. However, violations of Section 608.04, Adequate Care, and Section 608.05, Cruelty to Animals, shall be guilty of a misdemeanor punishable by up to a \$500 fine or 93 days in jail, or both.

Moved by Councilwoman Martin
Supported by Councilwoman Manica

This shall be the first reading to amend Ordinance 608. Yeas (4), Nays (1) Ash-Shafii, Absent (0).

**ENGINEERING
03-20-23 VI**

The following resolution was submitted for approval.

A RESOLUTION AUTHORIZING THE SUBMISSION FOR FEDERAL AID FUNDING FROM WAYNE COUNTY FEDERAL AID COMMITTEE FOR FY2026 STP-U ROAD REPAIR WITHIN THE CITY OF HIGHLAND PARK

Moved by Councilwoman Martin
Supported by Councilwoman Manica

WHEREAS, the Engineering Department received a notice of available infrastructure funding from the Wayne County Federal Aid Committee for a community request of local matching funding for eligible roads within the City of Highland Park; The City of Highland Park received \$3.04 million in funding through the FY2020 and FY2022 STP-U programs; is awaiting funding for 2.39 million through the FY2023 STP-U and FY2025 STP-U programs, and

WHEREAS, as part of the application, the City of Highland Park may be able to receive up to 81.85% percent federal aid and 18.15% local match for road repair. The City of Highland Park to submit final plans to Michigan Department of Transportation (MOOT) for obligation by February 1st, 2026 and proof of 18.15% local match. If funding cannot be matched, a grace period of one month will be provided to the city. Thereafter, the funding may be reallocated to alternate city projects; and

WHEREAS, the Engineering Department is requesting an approval to submit for funding for the federal aid eligible road due on March 30, 2023; and

BE IT RESOLVED, that the Highland Park City Council APPROVES the submission of the Wayne County Federal Aid Committee FY2026 STP-U Funding project application and commitment attached to this resolution and will comply with its terms. Yeas (5), Nays (0), Absent (0).

**FINANCE
03-20-23 VII**

The monthly financial statement for February 2023 was submitted.

Moved by Councilwoman Manica
Supported by Council President Thomas

To receive and file the monthly financial statement for February 2023. Yeas (2) Manica and Thomas, Nays (3) Ash-Shafii, Martin and Robinson, Absent (0).

**PUBLIC WORKS
03-20-23 VIII**

The following resolution was submitted for approval.

REQUEST TO ISSUE RFQ TO SOLICIT BIDS FOR ON-CALL PROFESSIONAL TREE TRIMMING/ARBORIST SERVICES

Moved by Councilman Ash-Shafii
Supported by Councilwoman Martin

WHEREAS, the City of Highland Park is responsible for maintenance of City rights-of-way; and

WHEREAS, the City has a need for professional tree trimming/arborist services to prune overgrown trees and remove dangerous/dead trees that pose serious liability to the City; and

WHEREAS, the City desires to contract with a bonded, licensed, and insured professional tree trimming/arborist service that handles complete removal of dangerous trees and tree stumps on-call to service the City of Highland Park; and

WHEREAS, DPW is seeking approval to issue and RFQ to solicit bids for the above services; and

NOW, THEREFORE BE IT RESOLVED that the City approves DPW issuing and RFQ to solicit bids for an on-call professional tree trimming/arborist service. Yeas (5), Nays (0), Absent (0).

**POLICE
03-20-23 IX**

The following resolution was submitted for approval.

RESOLUTION TO PURCHASE POLICE VEHICLE

Moved by Councilwoman Martin
Supported by Councilwoman Manica

WHEREAS, the City of Highland Park is responsible for the health and safety of its residents including enhancement of community policing; and

WHEREAS, the City wishes to purchase a specialized 2020 Ford F-150 K9 police vehicle from the City of Ecorse for \$27,000.00 to provide police K9 investigative services to enhance crime solving techniques; and

WHEREAS, the vehicle requires no additional modifications, is still under warranty and has a current value of approximately \$60,000.00 including pre-installed police equipment; and

WHEREAS, the funding is available and budgeted in the police budget; and

NOW, THEREFORE BE IT RESOLVED that the City of Highland Park, Michigan approves the purchase of the police F-150 from the City of Ecorse, Michigan. Yeas (5), Nays (0), Absent (0).

WATER
03-20-23 X a

The following resolution was submitted for approval.

**A RESOLUTION REQUESTING ADVERTISEMENT AND PUBLIC HEARING AND
COMMENTS FOR THE CLEAN WATER STATE REVOLVING FUND (CWSRF)
PROJECT PLAN APPLICATION FOR THE CITY OF HIGHLAND PARK**

Moved by Councilwoman Martin
Supported by Council Pro Tem Robinson

WHEREAS, it is necessary for the City of Highland Park Water Department to address sewer infrastructure improvements; and

WHEREAS, it is the intent of the Water Department Director to complete the 2024 CWSRF Project Plan Application for the City of Highland Park requesting \$8,000,000 over the next five years; and

WHEREAS, it is the intent of the Water Department Director that, if funds are awarded, shall be applied to improvements identified in the 2024 CWSRF Project Plan Application for the City of Highland Park; and

BE IT RESOLVED, that the City of Highland Park City Council approves the advertisement to be published on March 29th and public hearing to be held at the regular City Council Meeting on April 17th, to receive these comments regarding the 2024 CWSRF Project Plan Application, this 20th day of March 2023. Yeas (5), Nays (0), Absent (0).

*

03-20-23 X b

The following resolution was submitted for approval.

**A RESOLUTION FOR THE SUBMITTAL OF THE 2023 FINANCIALLY
DISTRESSED, CITIES, VILLAGES, TOWNSHIPS (FDCVT) GRANT
APPLICATION TO THE STATE OF MICHIGAN DEPARTMENT OF TREASURY
BY THE CITY OF HIGHLAND PARK WATER & ENGINEERING
DEPARTMENTS AND THE PARKS AND RECREATION DEPARTMENT**

Moved by Councilwoman Manica
Supported by Councilman Ash-Shafii

WHEREAS, the City of Highland Park is under an Administrative Consent Order (ACO) by the Michigan Department of Environment, Great Lakes, and Energy (EGLE) formerly the MDEQ, effective July 28, 2017, regarding the existing water infrastructure; and

WHEREAS, the City of Highland Park previously received a Significant Deficiency

Violation Notice from EGLE regarding April 11, 2016, regarding the existing water infrastructure; and

WHEREAS, the City of Highland Park previously received a Lead and Copper Monitoring - Action Level (AL) Exceedance letter from EGLE on July 12, 2019, regarding the community water supply's 90th percentile value exceeding the action level for lead during the round of lead and copper monitoring between June and September 2019; and

WHEREAS, the City of Highland Park, under the Michigan Safe Drinking Water Act, 1976 PA 399, as amended (Act 399) is required to perform water quality parameter monitoring, source water monitoring, document corrosion control treatment, and perform public education, as well as replace a designated number of lead service lines annually; and

WHEREAS, the City of Highland Park wishes to improve the security, safety, and condition, of the existing parking lot for the Recreation Center due to its current safety and security issues, state of disrepair of the existing parking lot, including considerations for resident access to the Joe Louis Greenway and stormwater runoff reduction; and

BE IT RESOLVED, the City of Highland Park City Council approves the submittal of the 2023 Financially Distressed, Cities, Villages, and Townships (FDCVT) Grant Application to the State of Michigan Department of Treasury before March 31st 2023 for the replacement of existing lead service lines, general water main repair and replacement, and recreation center department parking lot improvements. Yeas (5), Nays (0), Absent (0).

ADJOURNMENT

Moved by Councilwoman Martin
Supported by Councilwoman Manica

To adjourn the meeting, motion carried, meeting adjourned at 9:00 p.m.

CERTIFICATE

I hereby certify that the attached is a copy of the minutes of the In-Person and Virtual Regular Meeting held the 20th day of March 2023 and that said minutes are available for public inspection at the address designated on the posted public notice.



Cidia Wicker-Brown, Deputy City Clerk