

**MINUTES OF THE  
VIRTUAL REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

**OCTOBER 4, 2021**

Council convened at 7:01 p.m. with Council President Clyburn presiding.

Present: Council Pro Tem Patrick remotely from Highland Park, MI; Councilmember Jackson remotely from Highland Park, MI; Councilmember Bates remotely from Highland Park, MI; Councilmember Armstrong remotely from Highland Park, MI and Council President Clyburn remotely from Highland Park, MI (5).

Absent: (0).

A quorum being present, Council was declared in session.

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**APPROVAL OF AGENDA**

Moved by Council Pro Tem Patrick  
Supported by Councilmember Bates

To approve the agenda with the addition of a resolution from the City Administrator.  
Yeas (5), Nays (0), Absent (0).

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**APPROVAL OF MINUTES**

Moved by Councilmember Armstrong  
Supported by Councilmember Bates

To approve the minutes of the Virtual Workshop Meeting held September 20, 2021.  
Yeas (5), Nays (0), Absent (0).

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Moved by Councilmember Armstrong  
Supported by Councilmember Jackson

To approve the minutes of the Virtual Regular Meeting held September 20, 2021. Yeas (5), Nays (0), Absent (0).

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Moved by Council Pro Tem Patrick  
Supported by Councilmember Jackson

To approve the minutes of the Virtual Special Meeting held September 27, 2021. Yeas (5), Nays (0), Absent (0).

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**CITY ADMINISTRATOR**  
**10-04-21 V**

The following item was submitted for approval.

**RESOLUTION TO APPROVE HIGHLAND PARK APPLYING FOR THE FEDERALLY OWNED EXCESS FIRE EQUIPMENT PROGRAM THAT IS ADMINISTERED BY THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES**

Moved by Council Pro Tem Patrick  
Supported by Councilmember Bates

**WHEREAS**, the City requires apparatus that will be safe and dependable for our firefighters to protect our city and its residents; and

**WHEREAS**, the Highland Park Fire Department consists of 3 aging engines and one aerial truck that is out of service; and

**WHEREAS**, one fire engine was *involved* in an accident which has left it inoperable, leaving only two aging fire engines in service; and

**WHEREAS**, the Department of Natural Resources (DNR) makes available to municipal fire departments excess federally-owned firefighting equipment on loan to the State from the U.S. Forest Service; and

**WHEREAS**, the equipment is free, with departments only required to *cover* the cost of putting the equipment into service; and

**WHEREAS**, the City desires to apply for excess fire engines and equipment; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City approves applying for DNR excess fire equipment. Yeas (5), Nays (0), Absent (0).

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**INFORMATION TECHNOLOGY**  
**10-04-21 VI**

The following resolution was submitted for approval.

**RESOLUTION APPROVING LINK2PUMP FUEL MANAGEMENT  
HARDWARE AND SOFTWARE PROPOSAL**

Moved by Councilmember Bates  
Supported by Councilmember Jackson

**WHEREAS**, the fuel pump located in the City of Highland Park DPW yard currently uses a manual key system for dispensing fuel, lacking a secure means of tracking fuel use or a system of accountability for fuel use; and

**WHEREAS**, Link2Pump is a high-tech fuel management solution that assigns gas use by user and vehicle, and monitors volume and use; and

**WHEREAS**, Link2Pump's monthly software license and lifetime warranty per unit is \$150.00 per month if paid monthly or \$1,620 per year at a 10% discount if paid annually; and

**WHEREAS**, there is a one-time setup fee of \$3,980.00.

**NOW, THEREFORE, BE IT RESOLVED**, that City Council approves Link2Pump's proposed price quotes for the setup fee of \$3,980.00 and the fee for monthly use in the amount of \$150 per month or \$1,620 per year. Yeas (4), Nays (1) Armstrong, Absent (0).

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**ADJOURNMENT**

Moved by Council Armstrong  
Supported by Councilmember Bates

To adjourn the meeting, motion carried, meeting adjourned at 7:27 p.m.

**CERTIFICATE**

I hereby certify that the attached is a copy of the minutes of the Virtual Regular Meeting held the 4th day of October 2021 and that said minutes are available for public inspection at the address designated on the posted public notice.



Cidia Wicker-Brown, Deputy City Clerk