

**MINUTES OF THE  
REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

**JANUARY 17, 2017**

Council convened at 7:05 p.m. with Council President Patrick presiding.

Present: Council Pro Tem McDonald, Councilmember Woodard, Councilmember Lewis  
Councilmember McClary and Council President Patrick (5).

\*\* 7:08 p.m. Councilmember Lewis entered meeting

Absent: (0).

A quorum being present, Council was declared in session.

\*\*\*

**APPROVAL OF AGENDA**

Moved by Councilmember McClary  
Supported by Council Pro Tem McDonald

To approve the agenda. Yeas (5), Nays (0), Absent (0).

\*\*\*

**APPROVAL OF MINUTES**

Moved by Councilmember McClary  
Supported by Councilmember Lewis

To table the minutes of the Regular meeting held December 19, 2016. Yeas (4), Nays (1)  
Councilmember Woodard, Absent (0).

\*\*\*

**TABLED ITEM  
01-17-17 V**

Moved by Councilmember McClary  
Supported by Councilmember Woodard

To bring back the following item. Yeas (5), Nays (0), Absent (0)

**RESOLUTION TO APPROVE PURCHASE OF RESIDENTIAL VACANT LOT  
LOCATED AT 12311 THIRD HIGHLAND PARK MI 48203  
PIN:43 012 04 0067 001**

Moved by Councilmember Woodard  
Supported by Councilmember Lewis

**WHEREAS**, in accordance with Section 3-1 of the Charter of the City of Highland Park, “the City shall have power to manage and control finances, rights, interests, buildings, and property” of the City; and

**WHEREAS**, the City of Highland Park holds in its inventory a surplus of city owned parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

**WHEREAS**, it is the goal of the City to decrease the number of city owned parcels and return them to productive use; and

**WHEREAS**, the City of Highland Park is the owner of the property located at 12311 Third parcel ID number 43 012 04 0067 001; and

**WHEREAS**, the City received an offer to purchase 12311 Third from Clementine Guider of Highland Park, MI; and

**WHEREAS**, Clementine Guider meets the criteria approved by the City Council for the Offer to Purchase program and agrees to comply with the provisions of the City’s Policy & Procedure regarding such purchases;

**NOW HEREBY BE IT RESOLVED** that the Highland Park City Council approves the sale of the vacant lot located at 12311 Third, Highland Park, MI at the cost of \$250 to Clementine Guider. Yeas (5); Nays (0); Absent (0).

\*\*\*

**ORDINANCE 1<sup>st</sup> READING**  
**01-17-17 VI**

The following ordinance was presented as a 1<sup>st</sup> reading.

An ordinance to amend Part Eight of the Business Regulation and Taxation code in order for both (a) Require approval from the Highland Park City Council for a new business license and (b) Require the new business license applicant or representative to appear before the Highland Park City Council at the meeting in which that new business is scheduled on the City Council agenda and has been cleared by the City Clerk to be voted on for approval prior to the opening of operation.

**SECTION 1:** The City of Highland Park does hereby ordain as follows: It is hereby ordained by the People of the City Highland Park that it amends Ordinance 111, Chapter 802; Section 802.5 (a) under License Required; Transferability; Relocations, by amending through the addition language *italicized* below.

**Chapter 802; Section 802.5**

- a) No person shall, directly or indirectly, operate, conduct, maintain or manage any commercial, industrial or rental establishment without first obtaining a license therefore from the City in the manner prescribed in this chapter. All licenses, when issued, shall name a specific person and shall not be transferable to any other person, whether related or unrelated. *All new business licenses shall require the approval from the Highland Park City Council and any new business license applicant or its representative is hereby required to appear before the Highland Park City Council at the meeting in which that new business license is listed on the meeting agenda and has been cleared by the City Clerk to be voted on for approval prior to the opening of operation.*

**SECTION 2: PURPOSE.** This ordinance is declared necessary for the preservation of the public peace, health, safety and welfare of the People of the City of Highland Park.

**SECTION 3: Savings Clause.** Should any section, subdivision, sentence, clause or phrase of this ordinance be declared by the courts to be invalid, the remaining provisions shall remain in effect.

**SECTION 4:** This Ordinance shall take effect immediately after the required Amend Ordinance process and upon publication.

Moved by Councilmember McClary  
Supported by Councilmember Lewis

To discuss the 1<sup>st</sup> reading of the ordinance. Yeas (5), Nays (0), Absent (0).

Moved by Councilmember McClary  
Supported by Councilmember Woodard

To table the 1<sup>st</sup> reading of the ordinance. Yeas (3), Nays (2) Council Pro Tem McDonald and Council President Patrick, Absent (0).

\*\*\*

## **ADMINISTRATION**

### **01-17-17 VIIa**

The following resolution was submitted for approval.

#### **RESOLUTION TO THE APPOINTMENTS OF THE RECREATION COMMISSION**

WHEREAS, in accordance with Chapter 262 of the City Ordinance, the City established a Recreation Commission to oversee the policies & procedures of the Recreation department; and

WHEREAS, In accordance with Chapter 262.01 the Commission is to consist of 5 residents of the City of Highland Park appointed by the Mayor; and

WHEREAS, the appointments of the Recreation Commission are subject to Council approval; and

WHEREAS, the administration is seeking to improve, redevelop and grow the Recreation department by increasing Senior, Youth and Community programming;

NOW HEREBY BE IT RESOLVED that the Highland Park City Council approves the Mayoral appointments for the Recreation Commission as follows:

Ms. Temeko Manica	Term ending January 6, 2020
Mr. Haskell Posey	Term ending January 6, 2020

Moved by Councilmember Woodard  
Supported by Councilmember Lewis

To approve the appointments of Temeko Manica and Haskell Posey to the Highland Park Recreation Commission for the term ending January 6, 2020. Yeas (5), Nays (0), Absent (0).

\*

#### **01-17-17 VIIIb**

The following resolution was submitted for approval.

#### **RESOLUTION TO ESTABLISH POLICY AND PROCEDURE FOR THE INSPECTION AND COPYING OF ASSESSING RECORDS**

Moved by Councilmember Lewis  
Supported by Councilmember Woodard

**WHEREAS**, currently The City of Highland Park does not have a policy and procedure in place that would allow the inspection and copying of assessing records; and

**WHEREAS**, the State of Michigan is requesting that the City implement such a procedure that makes assessing records available to the public for inspection and copying; and

**WHEREAS**, the following language is proposed:

All assessing records for the City of Highland Park are located at the City of Highland Park City Hall at 12050 Woodward Avenue, Highland Park, Michigan 48203.

The Wayne County Assessor (WCA) Assessing staff is on site when requested. When WCA Assessing staff is not on site, the inspection and copying of public records is the responsibility of the Treasurer's office staff.

Additionally, the records are available online through the BS&A website.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council for the City of Highland Park adopts the above proposed language as the City's policy and procedure for the inspection and copying of assessing records. Yeas (5), Nays (0), Absent (0).

**01-17-17 VIIIa**

The Clerk submitted a new business license application for approval from All4One Tax Service located at 13230 Woodward.

Moved by Councilmember McClary  
Supported by Councilmember Lewis

To approve the new business license application from All4One Tax Service located at 13230 Woodward. Yeas (4), Nays (1) Council President Patrick, Absent (0).

\*

**01-17-17 VIIIb**

The Clerk submitted a new business license application for approval from Safeway 2 Taxes located at 14001 Woodward.

Moved by Councilmember McClary  
Supported by Councilmember Lewis

To approve the new business license application from Safeway 2 Taxes located at 14001 Woodward. Yeas (4), Nays (1) Council President Patrick, Absent (0).

\*\*\*

**ADJOURNMENT:**

Moved by Councilmember Lewis  
Supported by Councilmember McClary

To adjourn the meeting, motion carried, meeting adjourned at 8:29 p.m.

**CERTIFICATE**

I, hereby certify that the attached is a copy of the proposed minutes of the Regular Meeting held the 17<sup>th</sup> day of January, 2017 and that said proposed minutes are available for public inspection at the address designated on the posted public notice.



Cidia Wicker-Brown, Deputy City Clerk