

**HP - 941 City of Highland Park- Income Tax Divison
Employer's Return of Income Tax Withheld**

1 M 2021

If this is your first return, enter date this business was started _____

If this is final return, or employer status has changed, see back of form for required information to be submitted. **I certify the tax withheld as shown on this return is correct.**

Signature _____ Date _____
Phone # _____

Make remittance payable to:
Treasurer, City of Highland Park

Mail to:
City of Highland Park Withholding Payments
P.O. Box 239
Eaton Rapids, MI 48827-0530

Tax withheld _____
Adjustments _____
Net tax withheld _____
Late payment penalty - 1%
per month (\$2.00 minimum) _____
Interest due
(contact city for daily rates) _____

**TOTAL DUE
PAY THIS AMOUNT**

FEDERAL EMPLOYER ID # _____

**TAX YEAR 2021
PAYROLL PERIOD JANUARY 1M
DUE DATE February 28, 2021**

DO NOT WRITE BELOW THIS LINE

**HP - 941 City of Highland Park - Income Tax Divison
Employer's Return of Income Tax Withheld**

2 M 2021

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Phone # _____

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Eaton Rapids, MI 48827-0530

Tax withheld _____
Adjustments _____
Net tax withheld _____
Late payment penalty - 1%
per month (\$2.00 minimum) _____
Interest due
(contact city for daily rates) _____

**TOTAL DUE
PAY THIS AMOUNT**

FEDERAL EMPLOYER ID # _____

**TAX YEAR 2021
PAYROLL PERIOD FEBRUARY 2M
DUE DATE March 31, 2021**

DO NOT WRITE BELOW THIS LINE

**HP - 941 City of Highland Park - Income Tax Divison
Employer's Return of Income Tax Withheld**

3 M 2021

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Phone # _____

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P.O. Box 239
Eaton Rapids, MI 48827-0530

Tax withheld _____
Adjustments _____
Net tax withheld _____
Late payment penalty - 1%
per month (\$2.00 minimum) _____
Interest due
(contact city for daily rates) _____

**TOTAL DUE
PAY THIS AMOUNT**

FEDERAL EMPLOYER ID # _____

**TAX YEAR 2021
PAYROLL PERIOD MARCH 3M
DUE DATE April 30, 2021**

DO NOT WRITE BELOW THIS LINE

1. Last pay period on which Hamtramck Taxes were withheld _____

2. Check reason for "Final Return" and answer applicable questions

Business permanently discontinued

Business temporarily discontinued

Operations will be resumed on _____

(Date) _____

Still operating – Ceased paying wages

Wages will be paid starting _____

(Date) _____

Business sold to _____

Name _____

Street _____

City _____

State _____

Zip Code _____

Moved out of Hamtramck

3. Your current address

Street _____

City _____

State _____

Zip Code _____

4. Other: _____

1. Last pay period on which Hamtramck Taxes were withheld _____

2. Check reason for "Final Return" and answer applicable questions

Business permanently discontinued

Business temporarily discontinued

Operations will be resumed on _____

(Date) _____

Still operating – Ceased paying wages

Wages will be paid starting _____

(Date) _____

Business sold to _____

Name _____

Street _____

City _____

State _____

Zip Code _____

Moved out of Hamtramck

3. Your current address

Street _____

City _____

State _____

Zip Code _____

4. Other: _____

1. Last pay period on which Hamtramck Taxes were withheld _____

2. Check reason for "Final Return" and answer applicable questions

Business permanently discontinued

Business temporarily discontinued

Operations will be resumed on _____

(Date) _____

Still operating – Ceased paying wages

Wages will be paid starting _____

(Date) _____

Business sold to _____

Name _____

Street _____

City _____

State _____

Zip Code _____

Moved out of Hamtramck

3. Your current address

Street _____

City _____

State _____

Zip Code _____

4. Other: _____

**HP - 941 City of Highland Park - Income Tax Division
Employer's Return of Income Tax Withheld**

4 M 2021

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Signature _____ Date _____
Phone # _____

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Treasurer, City of Highland Park

Mail to:
City of Highland Park Withholding Payments
P.O. Box 239
Eaton Rapids, MI 48827-0530

Tax withheld _____
Adjustments _____
Net tax withheld _____
Late payment penalty - 1%
per month (\$2.00 minimum) _____
Interest due
(contact city for daily rates) _____

**TOTAL DUE
PAY THIS AMOUNT**

FEDERAL EMPLOYER ID # _____

**TAX YEAR 2021
PAYROLL PERIOD APRIL 4M
DUE DATE May 31, 2021**

DO NOT WRITE BELOW THIS LINE

**HP - 941 City of Highland Park - Income Tax Division
Employer's Return of Income Tax Withheld**

5 M 2021

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Signature _____ Date _____
Phone # _____

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P.O. Box 239
Eaton Rapids, MI 48827-0530

Tax withheld _____
Adjustments _____
Net tax withheld _____
Late payment penalty - 1%
per month (\$2.00 minimum) _____
Interest due
(contact city for daily rates) _____

**TOTAL DUE
PAY THIS AMOUNT**

FEDERAL EMPLOYER ID # _____

**TAX YEAR 2021
PAYROLL PERIOD MAY 5M
DUE DATE June 30, 2021**

DO NOT WRITE BELOW THIS LINE

**HP - 941 City of Highland Park - Income Tax Division
Employer's Return of Income Tax Withheld**

6 M 2021

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Phone # _____

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P.O. Box 239
Eaton Rapids, MI 48827-0530

Tax withheld _____
Adjustments _____
Net tax withheld _____
Late payment penalty - 1%
per month (\$2.00 minimum) _____
Interest due
(contact city for daily rates) _____

**TOTAL DUE
PAY THIS AMOUNT**

FEDERAL EMPLOYER ID # _____

**TAX YEAR 2021
PAYROLL PERIOD JUNE 6M
DUE DATE July 31, 2021**

DO NOT WRITE BELOW THIS LINE

1. Last pay period on which Hamtramck Taxes were withheld _____

2. Check reason for "Final Return" and answer applicable questions

Business permanently discontinued

Business temporarily discontinued

Operations will be resumed on _____

(Date) _____

Still operating – Ceased paying wages

Wages will be paid starting _____

(Date) _____

Business sold to _____

Name _____

Street _____

City _____

State _____

Zip Code _____

Moved out of Hamtramck

3. Your current address

Street _____

City _____

State _____

Zip Code _____

4. Other: _____

1. Last pay period on which Hamtramck Taxes were withheld _____

2. Check reason for "Final Return" and answer applicable questions

Business permanently discontinued

Business temporarily discontinued

Operations will be resumed on _____

(Date) _____

Still operating – Ceased paying wages

Wages will be paid starting _____

(Date) _____

Business sold to _____

Name _____

Street _____

City _____

State _____

Zip Code _____

Moved out of Hamtramck

3. Your current address

Street _____

City _____

State _____

Zip Code _____

4. Other: _____

1. Last pay period on which Hamtramck Taxes were withheld _____

2. Check reason for "Final Return" and answer applicable questions

Business permanently discontinued

Business temporarily discontinued

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Still operating – Ceased paying wages

Wages will be paid starting _____

(Date) _____

Business sold to _____

Name _____

Street _____

City _____

State _____

Zip Code _____

Moved out of Hamtramck

3. Your current address

Street _____

City _____

State _____

Zip Code _____

4. Other: _____

**HP - 941 City of Highland Park - Income Tax Division
Employer's Return of Income Tax Withheld**

7 M 2021

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Signature _____ Date _____
Phone # _____

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Treasurer, City of Highland Park
Mail to:
City of Highland Park Withholding Payments
P.O. Box 239
Eaton Rapids, MI 48827-0530

Tax withheld _____
Adjustments _____
Net tax withheld _____
Late payment penalty - 1%
per month (\$2.00 minimum) _____
Interest due
(contact city for daily rates) _____

**TOTAL DUE
PAY THIS AMOUNT**

FEDERAL EMPLOYER ID # _____

**TAX YEAR 2021
PAYROLL PERIOD JULY 7M
DUE DATE August 31, 2021**

DO NOT WRITE BELOW THIS LINE

**HP - 941 City of Highland Park - Income Tax Division
Employer's Return of Income Tax Withheld**

8 M 2021

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Eaton Rapids, MI 48827-0530

Tax withheld _____
Adjustments _____
Net tax withheld _____
Late payment penalty - 1%
per month (\$2.00 minimum) _____
Interest due
(contact city for daily rates) _____

**TOTAL DUE
PAY THIS AMOUNT**

FEDERAL EMPLOYER ID # _____

**TAX YEAR 2021
PAYROLL PERIOD AUGUST 8M
DUE DATE September 30, 2021**

DO NOT WRITE BELOW THIS LINE

**HP - 941 City of Highland Park - Income Tax Division
Employer's Return of Income Tax Withheld**

9 M 2021

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Signature _____ Date _____
Phone # _____

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P.O. Box 239
Eaton Rapids, MI 48827-0530

Tax withheld _____
Adjustments _____
Net tax withheld _____
Late payment penalty - 1%
per month (\$2.00 minimum) _____
Interest due
(contact city for daily rates) _____

**TOTAL DUE
PAY THIS AMOUNT**

FEDERAL EMPLOYER ID # _____

**TAX YEAR 2021
PAYROLL PERIOD SEPTEMBER 9M
DUE DATE October 31, 2021**

DO NOT WRITE BELOW THIS LINE

1. Last pay period on which Hamtramck Taxes were withheld _____

2. Check reason for "Final Return" and answer applicable questions

Business permanently discontinued

Business temporarily discontinued

Operations will be resumed on _____

(Date) _____

Still operating – Ceased paying wages

Wages will be paid starting _____

(Date) _____

Business sold to _____

Name _____

Street _____

City _____

State _____

Zip Code _____

Moved out of Hamtramck

3. Your current address

Street _____

City _____

State _____

Zip Code _____

4. Other: _____

1. Last pay period on which Hamtramck Taxes were withheld _____

2. Check reason for "Final Return" and answer applicable questions

Business permanently discontinued

Business temporarily discontinued

Operations will be resumed on _____

(Date) _____

Still operating – Ceased paying wages

Wages will be paid starting _____

(Date) _____

Business sold to _____

Name _____

Street _____

City _____

State _____

Zip Code _____

Moved out of Hamtramck

3. Your current address

Street _____

City _____

State _____

Zip Code _____

4. Other: _____

1. Last pay period on which Hamtramck Taxes were withheld _____

2. Check reason for "Final Return" and answer applicable questions

Business permanently discontinued

Business temporarily discontinued

Operations will be resumed on _____

(Date) _____

Still operating – Ceased paying wages

Wages will be paid starting _____

(Date) _____

Business sold to _____

Name _____

Street _____

City _____

State _____

Zip Code _____

Moved out of Hamtramck

3. Your current address

Street _____

City _____

State _____

Zip Code _____

4. Other: _____

HP - 941 City of Highland Park - Income Tax Division
Employer's Return of Income Tax Withheld

10 M

2021

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Tax withheld _____
Adjustments _____
Net tax withheld _____
Late payment penalty - 1%
per month (\$2.00 minimum) _____
Interest due
(contact city for daily rates) _____

TOTAL DUE
PAY THIS AMOUNT

FEDERAL EMPLOYER ID # _____

TAX YEAR **2021**
PAYROLL PERIOD **OCTOBER 10M**
DUE DATE **November 30, 2021**

DO NOT WRITE BELOW THIS LINE

HP - 941 City of Highland Park - Income Tax Division
Employer's Return of Income Tax Withheld

11 M

2021

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Tax withheld _____
Adjustments _____
Net tax withheld _____
Late payment penalty - 1%
per month (\$2.00 minimum) _____
Interest due
(contact city for daily rates) _____

TOTAL DUE
PAY THIS AMOUNT

FEDERAL EMPLOYER ID # _____

TAX YEAR **2021**
PAYROLL PERIOD **NOVEMBER 11M**
DUE DATE **December 31, 2021**

DO NOT WRITE BELOW THIS LINE

HP - 941 City of Highland Park - Income Tax Division
Employer's Return of Income Tax Withheld

12 M

2021

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Tax withheld _____
Adjustments _____
Net tax withheld _____
Late payment penalty - 1%
per month (\$2.00 minimum) _____
Interest due
(contact city for daily rates) _____

TOTAL DUE
PAY THIS AMOUNT

FEDERAL EMPLOYER ID # _____

TAX YEAR **2021**
PAYROLL PERIOD **DECEMBER 12M**
DUE DATE **January 31, 2022**

DO NOT WRITE BELOW THIS LINE

CITY OF HIGHLAND PARK-INCOME TAX DIVISION
RECONCILIATION OF HIGHLAND PARK INCOME TAX WITHHELD

Copies of HPW-2s must accompany this document.

2021
HPW-3

2021
HPW-3

DUE ON
OR
BEFORE
2/28/2022

IMPORTANT INFORMATION

GROSS PAYROLL USED TO CALCULATE PAYROLL TAX

\$ _____

1. TOTAL HIGHLAND PARK TAX WITHHELD DURING YEAR AS SHOWN ON FORMS HPW-2 OR W-2 ENCLOSED		\$			(A)
2. TOTAL NUMBER OF WITHHOLDING TAX STATEMENTS (FORMS HPW-2 OR W-2) TRANSMITTED HERewith		→			
3. TOTAL HIGHLAND PARK TAX WITHHELD AS SHOWN ON FORMS HP-941 (use otherside if forms HP-941 were filed monthly)	→	QUARTER ENDED MARCH 31	\$		(B) (A-B)
		QUARTER ENDED JUNE 30			
		QUARTER ENDED SEPTEMBER 30			
		QUARTER ENDED DECEMBER 31			
		TOTAL PAYMENT TO HIGHLAND PARK	\$		
		DIFFERENCE	\$		
THE NAME ADDRESS AND IDENTIFICATION NUMBER ON THIS FORM MUST BE THE SAME AS USED ON FORMS HP-941 AND HPW-2 OR W-2. IF NOT CORRECT, PLEASE CORRECT					
NAME AND ADDRESS					
		EMPLOYER IDENTIFICATION NO.			

SIGNATURE _____ TITLE _____ DATE _____ PHONE # _____

SUMMARY

LIST PAYMENTS MADE WITH HP941

EMPLOYER'S RETURNS

JANUARY
FEBRUARY
MARCH
1ST QUARTER TOTAL \$
APRIL
MAY
JUNE
2ND QUARTER TOTAL \$
JULY
AUGUST
SEPTEMBER
3RD QUARTER TOTAL \$
OCTOBER
NOVEMBER
DECEMBER
4TH QUARTER TOTAL \$
YEARLY TOTAL \$

<p>1. Last pay period on which Highland Park taxes were withheld _____</p> <p>2. Check reason for "Final Return" and answer applicable questions</p> <p><input type="checkbox"/> Business permanently discontinued</p> <p><input type="checkbox"/> Business temporarily discontinued</p> <p>Operations will be resumed on _____</p> <p>(Date) _____</p> <p><input type="checkbox"/> Still operating – Ceased paying wages</p> <p>Wages will be paid starting _____</p> <p>(Date) _____</p> <p><input type="checkbox"/> Business sold to _____</p> <p>Name _____</p> <p>Street _____</p> <p>City _____</p> <p>State _____</p> <p>Zip Code _____</p> <p><input type="checkbox"/> Moved out of Highland Park</p> <p>3. Your current address</p> <p>Street _____</p> <p>City _____</p> <p>State _____</p> <p>Zip Code _____</p> <p>4. <input type="checkbox"/> Other: _____</p>	<p>1. Last pay period on which Highland Park taxes were withheld _____</p> <p>2. Check reason for "Final Return" and answer applicable questions</p> <p><input type="checkbox"/> Business permanently discontinued</p> <p><input type="checkbox"/> Business temporarily discontinued</p> <p>Operations will be resumed on _____</p> <p>(Date) _____</p> <p><input type="checkbox"/> Still operating – Ceased paying wages</p> <p>Wages will be paid starting _____</p> <p>(Date) _____</p> <p><input type="checkbox"/> Business sold to _____</p> <p>Name _____</p> <p>Street _____</p> <p>City _____</p> <p>State _____</p> <p>Zip Code _____</p> <p><input type="checkbox"/> Moved out of Highland Park</p> <p>3. Your current address</p> <p>Street _____</p> <p>City _____</p> <p>State _____</p> <p>Zip Code _____</p> <p>4. <input type="checkbox"/> Other: _____</p>	<p>1. Last pay period on which Highland Park taxes were withheld _____</p> <p>2. Check reason for "Final Return" and answer applicable questions</p> <p><input type="checkbox"/> Business permanently discontinued</p> <p><input type="checkbox"/> Business temporarily discontinued</p> <p>Operations will be resumed on _____</p> <p>(Date) _____</p> <p><input type="checkbox"/> Still operating – Ceased paying wages</p> <p>Wages will be paid starting _____</p> <p>(Date) _____</p> <p><input type="checkbox"/> Business sold to _____</p> <p>Name _____</p> <p>Street _____</p> <p>City _____</p> <p>State _____</p> <p>Zip Code _____</p> <p><input type="checkbox"/> Moved out of Highland Park</p> <p>3. Your current address</p> <p>Street _____</p> <p>City _____</p> <p>State _____</p> <p>Zip Code _____</p> <p>4. <input type="checkbox"/> Other: _____</p>
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