

**MINUTES OF THE
REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

FEBRUARY 16, 2015

Council convened at 7:05 p.m. with Council President Christopher Woodard presiding.

**Present: Council Pro-Tem Lewis, Councilmember Moore, Councilmember Patrick,
Councilmember McClary and Council President Woodard (5).**

Absent: None (0).

A quorum being present, Council was declared in session.

APPROVAL OF AGENDA:

**Moved by Councilmember McClary
Supported by Councilmember Moore**

To approve the agenda as presented. Yeas (5), Nays (0), Absent (0).

APPROVAL OF MINUTES:

**Moved by Council Pro Tem Lewis
Supported by Councilmember Moore**

**To approve the minutes from the Regular Meeting held November 17, 2014. Yeas
(5), Nays (0), Absent (0).**

**Moved by Councilmember Lewis
Supported by Councilmember McClary**

**To approve the minutes from the Regular Meeting held January 20, 2015. Yeas (5),
Nays (0), Absent (0).**

TABLED ITEM:

Moved by Councilmember McClary

To remove the following resolution from the table.

WHEREAS, the properties located various addresses and are owned by the City of Highland Park; and

WHEREAS, the City of Highland Park passed the ordinance allowing for commercial and residential lots sale; and

WHEREAS, the proposed purchaser meets the criteria approved by the City Council for the lot sale program; and

WHEREAS, the purchaser agrees to comply with the provisions of the program and the city ordinance regarding such purchase; and

NOW HEREBY BE IT RESOLVED that the Highland Park City Council approve the sale of 21, 27, 37, 39 and 43 Avalon at the cost of \$200.00 per vacant lot for a total of \$1,000.

**NO SUPPORT WAS RECEIVED FOR THE MOTION ITEM REMAINS
TABLED**

MAYOR:

The following resolution was submitted for approval.

**Moved by Council Pro Tem Lewis
Supported by Councilmember Patrick**

**A RESOLUTION ACCEPTING SERVICES RENDERED FROM CPI EXCAVATING
LOCATED AT 41900 EXECUTIVE DRIVE, HARRISON TWP, MI. 48045 FOR A
WATER MAIN REPAIR AT THIRD AND GRAND IN THE CITY OF HIGHLAND
PARK, MICHIGAN**

BE IT RESOLVED that the Highland Park City Council does hereby accept services rendered from CPI Excavating for a water main repair at Third St. and Grand St. in Highland Park, Mi. at the cost of Five Thousand-Five Hundred dollars (\$5,500.00). Yeas (5), Nays (0), Absent (0).

The following resolution was submitted for approval.

**Moved by Council Pro Tem Lewis
Supported by Councilmember McClary**

**A RESOLUTION ACCEPTING A PROPOSAL FROM LGC GLOBAL LOCATED AT
7310 WOODWARD AVE. DETROIT, MI 48202 FOR A WATER REPAIR IN THE CITY
OF HIGHLAND PARK, MICHIGAN**

**BE IT RESOLVED that the Highland Park City Council does hereby accept a
proposal from LGC GLOBAL to perform the following water main service repair in the
City of Highland Park, MI.**

**Leslie and Hamilton for an amount not to exceed \$5,400.00 for a water main
break/struck hydrant leak-new break away hydrant. Yeas (5), Nays (0), Absent (0).**

The following resolution was submitted for approval.

**Moved by Councilmember McClary
Supported by Councilmember Moore**

**RESOLUTION ACCEPTING THE AWARD OF THE FINANCIALLY DISTRESSED
CITIES, VILLAGES AND TOWNSHIPS (FDCVT) GRANT PROGRAM FROM THE
STATE OF MICHIGAN**

**WHEREAS, The City of Highland Park applied to the Department of Treasury,
Office of Revenue and Tax Analysis (ORTA) for the FDCVT grant, and**

**WHEREAS, on February 3, 2015, the City of Highland Park received a letter from
ORTA advising the City of its intent to award the City of Highland Park a total of Two
Million Dollars (\$2,000.000.00) for Water System Infrastructure Repairs and Billing
System Remedies, and now therefore**

**BE IT RESOLVED, that the Highland Park City Council hereby accepts the award
of the FDCVT grant in the amount of Two Million Dollars (\$2,000.000.00). Yeas (5), Nays
(0), Absent (0).**

The following resolution was submitted for approval.

Moved by Councilmember McClary
Supported by Council Pro Tem Lewis

RESOLUTION AUTHORIZING PROPOSAL FROM BS&A SOFTWARE TO PROVIDE SOFTWARE INSTALLATION, MANAGEMENT, IMPLEMENTATION AND SUPPORT SERVICES TO THE CITY OF HIGHLAND PARK'S WATER DEPARTMENT

BE IT RESOLVED that the Highland Park City Council hereby authorizes the proposal/agreement between the City of Highland Park and BS&A Software, 14965 Abbey Lane, Bath, Michigan 48808 whereby BS&A Software agrees to convert the existing Fund Balance utility billing data to BS&A format and provide the associated support and maintenance for an amount not to exceed One Hundred Twenty Eight Thousand (\$128,000.00) to be paid from the FDCVT Grant. Yeas (5), Nays (0), Absent (0).

COMMUNITY DEVELOPMENT:

The following communication was submitted for approval.

RESOLUTION TO AUTHORIZE MAYOR DEANDRE WINDOM TO EXECUTE TRANSFER OF DEEDS AND RELATED DOCUMENTS IN CONNECTION WITH THE MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY'S ("MSHDA") FIVE MILLION DOLLAR (\$5,000.000) HARDEST HIT FUND "HHF") ALLOCATION TO THE CITY OF HIGHLAND PARK.

WHEREAS, the City of Highland Park received a \$5,000.000 Grant Allocation from MSHDA in connection with Hardest Hit Funding to demolish vacant and dilapidated residential properties owned by the City of Highland Park; and

WHEREAS, the execution of the Blight Partner Participation Agreement authorizes the Michigan State Land Bank ("MLB"), the City's Blight Partner, to demolish vacant and dilapidated structures owned by the City of Highland Park in coordination with the City of Highland Park; and

WHEREAS, the City of Highland Park must transfer properties that are candidates for demolition to the Michigan Land Bank for demolition under the terms and conditions of the Blight Partner Participation Agreement's financing provisions to implement the Grant Agreement (See attached); and

WHEREAS, the Michigan Land Bank will work in coordination with the City of Highland Park to effectuate transfer to City of Highland Park residents for side-lots and to

developers working with the City consistent with city's development goals and objectives;
and

NOW, THEREFORE, BE IT RESOVLED by the City Council of the City of Highland Park that:

The Mayor of Highland Park is authorized to execute Transfer of Deeds and related documents to the Michigan Land Bank in connection with the terms and conditions of the Blight Partner Participation Agreement pursuant to the \$5,000.000 Hardest Hit Fund Grant Allocation.

**Moved by Councilmember McClary
Supported by Council Pro Tem Lewis**

Council Pro Tem Lewis offered the following amendment to the resolution.

Change the language from authorize Mayor DeAndre Windom of the City of Highland Park to execute Transfer of Deeds, replace with authorize the Council President and City Clerk to execute Transfer of Deeds.

Remove the 4th WHEREAS paragraph.

Change the language in the last paragraph from the Mayor to Council President and City Clerk of Highland Park is authorized to execute Transfer of Deeds.

Councilmember McClary moved the resolution and didn't accept the amendments offered by Council Pro Tem Lewis.

Councilmember McClary called for the question. Yeas (4), Nays (1) Councilmember Patrick, Absent (0).

THE RESOLUTION WAS PASSED WITHOUT CHANGES

RESOLUTION TO AUTHORIZE CED DEPARTMENT TO PREPARE BID SPECIFICATIONS AND TO SEEK BIDS FOR THE DEMOLITION OF STRUCTURES

WHEREAS, the CED Director seeks authority to prepare bid specifications and obtain sealed bids for the demolition of City-Owned structures and blighted buildings,

WHEREAS, the funding source for the successful bid awarded will be 2012 CDBG Funding;

WHEREAS, the CED staff will seek competitive bids from qualified, licensed

vendors/contractors for the abatement and demolition of dilapidated homes in accordance with applicable laws and regulations;

WHEREAS, the Bid Due Date will be March 11, 2015 at 2 P.M. EST and the Bid Opening Date will be March 16, 2015 at regular meeting of City Council, and Bid Award on April 6, 2015 and;

WHEREAS, the CED Department request that City Council evaluate the bids received in terms of cost, qualification and responsiveness;

WHEREAS, City Council has the authority and discretion to reject or accept any and all bids or to reissue the bid;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Highland Park that:

The City Council authorizes the CED Department to prepare bid specifications and to obtain competitive bids for the demolition of structures in Historic Districts that are not eligible for Hardest Hit Fund expenditures. Yeas (5), Nays (0), Absent (0).

The following resolution was submitted for approval.

RESOLUTION AUTHORIZING A LETTER OF INTENT BETWEEN THE CITY OF HIGHLAND PARK AND BOJI GROUP, LLC FOR THE DEVELOPMENT OF THE DEPARTMENT OF HUMAN SERVICES (“DHS”) BUILDING LOCATED ON HAMILTON STREET IN THE CITY OF HIGHLAND PARK

BE IT RESOLVED, that the Highland Park City Council hereby approves the Letter of Intent submitted by BOJI Group LLC to develop the DHS Building and begin negotiations with the State of Michigan, on behalf of the City of Highland Park, to secure a lease for occupancy of the new building by DHS.

**Moved by Council Pro Tem Lewis
Supported by Councilmember Patrick**

To table the above resolution. Yeas (5), Nays (0), Absent (0).

FIRE DEPARTMENT:

The following resolution was submitted for approval.

Moved by Councilmember Patrick
Supported by Councilmember McClary

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND PARK,
MICHIGAN, PERTAINING TO THE ACCEPTANCE OF THE GRANT FROM THE
STATE OF MICHIGAN DEPARTMENT OF TREASURY-FY 2014 COMPETITIVE
GRANT ASSISTANCE PROGRAM (CGAP)**

WHEREAS, The State of Michigan Department of Treasury-FY 2014 (Round 2) Competitive Grant Assistance Program (CGAP) provides financial assistance directly to municipalities to consolidate or combine government operations that will demonstrate taxpayer benefits of cost savings, efficiencies, and/or improved services.

WHEREAS, The City of Highland Park Fire Department submitted a request for CGAP funding to the State of Michigan Department of TREASURY TO PROVIDE FUNDING FOR THE ASSISTANCE OF CONSOLIDATING Fire Dispatch between the Cities of Detroit, Hamtramck and Highland Park.

WHEREAS, The State of Michigan Department of Treasury has informed the City of Highland Park Fire Department that it is eligible for \$401,000 pursuant to its CGAP request. There is no matching contribution between the Cities of Highland Park, Hamtramck and Detroit and compliance with certain Grant Agreement Articles. Yeas (5), Nays (0), Absent (0).

COUNCIL AFFAIRS:

Moved by Council Pro Tem Lewis
Supported by Councilmember Moore

To reconsider changing the following language in the resolution for agenda item VI-a. Councilmember Patrick requested the following amendment be accepted to the motion. Request that a letter from the proper authority at the Land Bank is received by Council stating that the Land Bank will not sale any property until it is reverted back to the city. Yeas (5), Nays (0), Absent (0).

The following changes were made to the resolution.

Change the language from authorize Mayor DeAndre Windom of the City of Highland Park to execute Transfer of Deeds replace with authorize the Council President and City Clerk to execute Transfer of Deeds.

Remove the 4th WHEREAS paragraph.

Change the language in the last paragraph from the Mayor to Council President and City Clerk of Highland Park is authorized to execute Transfer of Deeds. Yeas (5), Nays (0), Absent (0).

THE RESOLUTION PASSED WITH THE CHANGES AND AMENDMENT AND READS AS:

RESOLUTION TO AUTHORIZE COUNCIL PRESIDENT AND CITY CLERK TO EXECUTE TRANSFER OF DEEDS AND RELATED DOCUMENTS IN CONNECTION WITH THE MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY'S ("MSHDA") FIVE MILLION DOLLAR (\$5,000,000) HARDEST HIT FUND ("HHF") ALLOCATION TO THE CITY OF HIGHLAND PARK

WHEREAS, the City of Highland Park received a \$5,000,000 Grant Allocation from MSHDA in connection with Hardest Hit Funding to demolish vacant and dilapidated residential properties owned by the City of Highland Park; and

WHEREAS, the execution of the Blight Partner Participation Agreement authorizes the Michigan State Land Bank ("MLB"), the City's Blight Partner, to demolish vacant and dilapidated structures owned by the City of Highland Park in coordination with the City of Highland Park; and

WHEREAS, the City of Highland Park must transfer properties that are candidates for demolition to the Michigan Land Bank for demolition under the terms and conditions of the Blight Partner Participation Agreement's financing provisions to implement the Grant Agreement (See attached); and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Highland Park that;

Council President and City Clerk of Highland Park is authorized to execute Transfer of Deeds and related documents to the Michigan Land Bank in connection with the terms and conditions of the Blight Partner Participation Agreement pursuant to the \$5,000,000 Hardest Hit Fund Grant Allocation. Yeas (5), Nays (0), Absent (0).

OUTSIDE COMMUNICATION:

A communication from Wayne County Department of Public Service's Land Resources Management Division.

RE: Wayne County Sponsored Household Hazardous Waste Collections

Wayne County Department of Public Service's Land Resource Management Division (LRMD) is pleased to announce the scheduled countywide Household Hazardous Waste (HHW) collections for 2015.

The HHW collections run from 8:00 a.m. to 2:00 p.m. and are scheduled for:

Saturday, April 4, 2015 at Romulus Civic Center located at 11111 Wayne Rd, Romulus.

Saturday, May 2, 2015 at Flat Rock Community Fields, off of Gibraltar Road by Flat Rock High School, located at 25600 Seneca Street, Flat Rock.

Saturday, June 20, 2015 at Henry Ford College located at 5101 Evergreen Road, Dearborn.

Saturday, August 15, 2015 at Westland Shopping Center located on Warren Road and Nankin Blvd in Westland.

Saturday, October 10, 2015 at Wayne County Community College located at 21000 Northline Road, Taylor.

These collections are open to Wayne County residents only. Please help us, as always, to make them successful by spreading the word within your community. Feel free to make copies of the enclosed flyers for distribution. Please contact me at 734-326-5708 if you have any questions.

THE ABOVE COMMUNICATION WAS ORDERED RECEIVED & FILED

The following communication was received from Cheryl Sanford, HPBA Secretary.

The Highland Park Business Association (HPBA) is requesting to be added to the agenda for the next City Council meeting on Tuesday, January 20, 2015. The purpose of the request is to obtain Council's approval -of the dates for the 2015 Highland Park Music Festival presented by the HPBA.

Thank you in advance for your assistance. I can be reached at 313-995-1144 with any questions or concerns.

Council Pro Tem Lewis stated there are no dates listed.

THE ABOVE COMMUNICATION WAS ORDERED RECEIVED & FILED

The following communication was received from Alton Management Group, LLC.

I am writing to ask for support and approval to start working on a firework display for the Independence holiday on Wednesday, July 1, 2015.

A firework display event will be great for the citizens of Highland Park. Firework shoot site location 15900 Woodward Ave. Highland Park, MI 48203 (Football Field).

Fireworks by: Wolverine Fireworks Display, Inc. a Michigan based firework Display Company that has been in business since 1979 references attached. Jenny Campau the display manager says the show will be similar to the West Bloomfield Hills firework show from 2013 video link attached.

The product will conform to NFPA 1123 standards for safety.

**I look forward to hearing from you.
Video Link-https://www.youtube.com/watch?v=lai_M3o9101.**

**Moved by Councilmember McClary
Supported by Councilmember Patrick**

Refer the above request to the legal, fire and police department. Yeas (5), Nays (0), Absent (0).

General Manager/Publisher, Gina Steward requested that the Telegram Newspaper be considered as the City of Highland Park newspaper of record.


THE ABOVE COMMUNICATION WAS REFERED TO LEGAL

**Moved by Councilmember McClary
Supported by Councilmember Patrick**

To adjourned this meeting; motion carried meeting adjourned at 9:58 p.m.

CERTIFICATE

I, hereby certify that the attached is a copy of the proposed minutes of a Regular Meeting held on the 16th day of February 2015 and that said proposed minutes are available for public inspection at the address designated on the posted public notice.


Brenda J. Green, City Clerk