

PROPOSED

MINUTES OF THE REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL

December 4, 2017

Council convened at 7:06 p.m. with Council President Patrick presiding.

Present: Council Pro Tem McDonald, Councilmember Woodard, Councilmember Lewis, Councilmember Marshall and Council President Patrick. (5).

Absent: None

A quorum being present, Council was declared in session.

APPROVAL OF AGENDA

Moved by Council Pro Tem McDonald

Supported by Councilmember Lewis

To approve the agenda as submitted. Yeas (5), Nays (0), Absent (0).

APPROVAL OF MINUTES

Moved by Council Pro Tem McDonald

Supported by Councilmember Lewis

To approve the minutes from the Workshop Meeting held November 20, 2017. Yeas (5), Nays (0), Absent (0).

Moved by Councilmember Lewis

Supported by Councilmember Marshall

To approve the minutes from the Regular Meeting held November 20, 2017. Yeas (5), Nays (0), Absent (0).

BID OPENING:

12-4-1 The Clerk stated this was the time and place to open bid proposals for 2017 Sanitary Sewer Cleaning and CCTV project.

Two (2) bids were received.

United Resource, LLC
32900 Capitol St.
Livonia, MI 48150 bid amount - \$1,978,500

Corby Energy Services, Inc.
6001 Schooner
Belleville, MI 48111 bid amount - \$3,137,036

Moved by Councilmember Woodard
Supported by Councilmember Lewis

To refer the id for 2017 Sanitary Sewer Cleaning and CCTV project to the water department.
Yeas (5), Nays (0), Absent (0).

TABLED ITEM:

12-4-2

Moved by Council Pro Tem McDonald
Supported by Councilmember Lewis

To remove LaBelle Tower's request for alley vacation off the table. Yeas (5), Nays (0), Absent (0).

Moved by Councilmember Woodard
Supported by Councilmember Lewis

To remove LaBelle Tower's request for alley vacation from the agenda. Yeas (5), Nays (0), Absent (0).

CITY CLERK:

12-4-3

The Clerk submitted a new business application from Family Dollar at 14048 Woodward Ave.

Moved by Councilmember Woodard
Supported by Councilmember Lewis

To approve the new business application from Family Dollar at 14048 Woodward Ave. Yeas (5), Nays (0), Absent (0).

COMMUNITY DEVELOPMENT:

12-4-4 The following resolution was submitted for approval.

Moved by Councilmember Woodard

Supported by Councilmember Marshall

RESOLUTION TO AMEND BUDGET FOR REPAIRS AT FORD RECREATION CENTER

WHEREAS, the cost of repairs for Ernest T. Ford Recreation Center locker room repairs has resulted in a need to increase the funds originally allocated for the Rec Center repairs; and

WHEREAS, total cost needed for the repairs are \$99,520 and

WHEREAS, the total CDBG funds available for the project are \$74,009.52 leaving a gap of \$25,510.48 and;

WHEREAS, the estimated cost for the Project Manager services for oversight and project close out is estimated to be \$1,500; and

WHEREAS, the City Council has previously requested and supported the repair of the recreation center locker rooms for the benefit of community programming;

NOW THEREFORE BE IT RESOLVED, that the City Council approves a budget amendment in the amount of \$27,010.48 for the completed repairs to the locker rooms repair project at the Rec Center. Yeas (4), Nays (1) Councilmember Lewis, Absent (0).

FIRE DEPARTMENT:

12-4-5 The following resolution was submitted for approval.

Moved by Council Pro Tem McDonald

Supported by Councilmember Marshall

RESOLUTION TO PAY INVOICE FOR FIRE TRUCK REPAIR

WHEREAS, the City of Highland Park Fire Department's 98 Pierce Lance Fire Engine was in dire need of numerous repairs in order to continue operating effectively; and

WHEREAS, R & R Fire Truck Repair performed the needed repairs and, as a result, the fire engine has been restored to good working condition; and

WHEREAS, R & R fire Truck Repair has submitted its invoice in the amount of \$5,432.35 for the work performed which amount is available in the Fire Department's budget.

NOW THEREFORE BE IT RESOLVED, that City Council approves the payment of R & R Fire Truck Repair invoice in the amount of \$5,432.35. Yeas (5), Nays (0), Absent (0).

DEPARTMENT OF PUBLIC WORKS:

12-4-6 The following resolution was submitted for approval.

Moved by Councilmember Woodard

Supported by Councilmember Lewis

RESOLUTION TO ACCEPT THE PROPOSAL OF GREAT LAKES POWER COMPREHENSIVE MECHANICAL MAINTENANCE AND REPAIR AGREEMENT

WHEREAS, the City of Highland Park placed an advertisement for a (2) year Comprehensive Mechanical Maintenance and Repair Agreement requesting proposals from qualified licensed contractors utilizing the bid process in a local paper; and

WHEREAS, Great Lake Power, located at 30 W. Lantz Detroit MI submitted the sole proposal dated November 20th 2017 detailing the services to be provided, along with labor/cost breakdowns based on hourly rates, time and materials to make repairs at City owned properties;

THEREFORE, BE IT RESOLVED that the City Council hereby accepts the proposal from Great Lake Power Company Inc. and authorizes a (2) year Comprehensive Mechanical Maintenance and Repair Agreement to service City of Highland Park Properties. Yeas (5), Nays (0), Absent (0).

12-4-6 The following resolution was submitted for approval.

Moved by Councilmember Lewis

Supported by Councilmember Marshall

USED 2007 GMC SIERRA 2500 PICKUP TRUCK W/PLOW FOR THE CITY OF HIGHLAND PARK

WHEREAS, the City of Highland Park placed a public bid following the City Charter guidelines for a used truck purchase on 8/28/2017 the Department of Public Works received no responses; and

WHEREAS, the Department of Public works has located a used 2007 GMC Sierra pickup truck VIN 1GTHK24K47E44969 w/plow from a single source provider for the sum of \$9,520.00 the vendor; Great Lakes Auto Sales located at 138 Manchester St, Highland Park, MI; and

WHEREAS, the City of Highland Park Department of Public Works needs the equipment to properly push snow on City Hall, Rec Center, and Police parking lots to ensure employee, and pedestrian safety; and

WHEREAS, the City of Highland Park Department of Public Works must petition the City Council for vehicle purchases of this matter.

NOW, THEREFORE, BE I RESOLVED, that funding is approved in the amount of \$9,520.00 to purchase the used 2007 GMC SIERRA pickup truck w/plow VIN1GTHK24K47E44969 from GREAT LAKES AUTO SALES for the City of Highland Park Department of Public Works. Yeas (5), Nays (0), Absent (0).

OUTSIDE COMMUNICATIONS:

12-4-7

The following communication was received from the Michigan Liquor Control Commission.

Reference/Transaction: Transfer ownership SDD & SDM license from Mary.

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/License: Highland Park Rx, LLC Business address 13821 Woodward Ave.

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division.

Since this request is a transfer under MCL 436.1529 (1), approval of the local unit of government is not required. However, a copy of this notice is also being provided to Local Government Unit should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Moved by Councilmember Woodard
Supported by Councilmember Marshall

Received & file this communication. Yeas (5), Nays (0), Absent (0).

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12-4-8

The following communication was received from the Michigan Liquor Control Commission.

Reference/Transaction: Transfer Ownership 2017 SDD & SDM Licensed business with Sunday Sales Permit (AM) and Sunday Sales Permit (PM) from Billnat Corporation: Transfer Location from 5688 N Telegraph Rd, Dearborn Heights to 14140 Woodward Ave. Highland Park: Transfer Government Unit under MCL 436.1531 (18) from Dearborn Heights, to Highland Park City

Applicant/Licensee: Woodward Detroit CVS, L.L.C.

Business address: 14140 Woodward Ave.

A copy of this notice is also being provided to Local Governmental Unit should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Moved by Council Pro Tem McDonald
Supported by Councilmember Marshall

Received & file this communication. Yeas (5), Nays (0), Absent (0).

ADJOURNMENT:

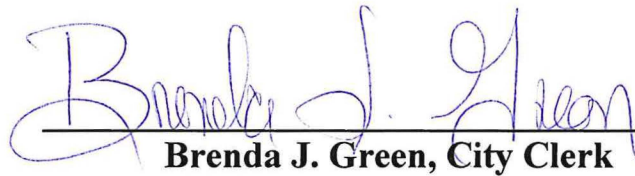
Moved by Council Pro Tem McDonald

Supported by Councilmember Lewis

To adjourn this meeting; motion carried meeting adjourned at 8:15 p.m.

CERTIFICATE

I, hereby certify that the attached is a copy of the minutes of a Regular Meeting held on the 4th day of December 2017. Minutes are available for public inspection at the address designated on the posted public notice.


Brenda J. Green, City Clerk